

April 16, 2013  
City Commission Room, 700 N. Jefferson, Junction City KS 66441

Mayor Pat Landes  
Vice Mayor Jim Sands  
Commissioner Cecil Aska  
Commissioner Scott Johnson  
Commissioner Jack Taylor  
City Manager Gerry Vernon  
City Attorney Catherine Logan  
City Clerk Tyler Ficken

**1. 7:00 P.M. - CALL TO ORDER**

- a. Moment of silence
- b. Pledge of Allegiance

**2. PUBLIC COMMENT:** The Commission requests that comments be limited to a maximum of five minutes for each person.

**3. CONSENT AGENDA:** All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

- a. Consideration of Appropriation Ordinance A-8 dated March 26, 2013 to April 8, 2013 in the amount of \$949,641.19
- b. Consideration of the April 2, 2013 City Commission minutes.
- c. Consideration of ambulance contractual obligation adjustments and bad debt adjustments (March 2013).
- d. The consideration and approval for a temporary Cereal Malt Beverage license to the Fraternal Order of the Eagles for an event at 205 E 10th St to benefit the wounded warriors on July 27, 2013.
- e. Consideration and Approval for the purchase of Microsoft Office 2013 software from CDW-G.
- f. Consideration and Approval for the purchase of Microsoft Exchange Server 2013 software from CDW-G.
- g. Consideration and formal acceptance KMU Conference delegates.
- h. Consideration of request for street closing for the Armed Forces Day and Military Appreciation Day Celebration event on May 18, 2013.

**4. SPECIAL PRESENTATIONS:**

- [a.](#) Arbor Day Proclamation, Proclaiming April 26, 2013 Arbor Day in Junction City and Arbor Day Poster Presentation
- [b.](#) Proclamation Proclaiming and Celebrating National Drinking Water Week, May 5-11, 2013 in Junction City
- c. Recognition of service for Commissioner Johnson and Commissioner Taylor.

**5. NEW BUSINESS:**

- a. Oath of office for incoming Commissioners.
- [b.](#) Election of Mayor.
- [c.](#) Election of Vice Mayor.
- [d.](#) Appointment of Commissioners to City boards.
- [e.](#) Commission appointment of official City newspaper (Daily Union).
- [f.](#) Consideration and Approval of Award of Bid - Heritage Park Electrical Power Supply.
- [g.](#) Consideration and Approval of Award of Bid - Joint and Crack Sealer Machine

**6. APPOINTMENTS:**

- [a.](#) Consideration of appointment to the Corrections Advisory Board.
- [b.](#) Consideration of two candidates for appointment to the Board of Trustees of the Dorothy Bramlage Public Library.

**7. COMMISSIONER COMMENTS:**

**8. STAFF COMMENTS:**

**9. ADJOURNMENT:**

**Backup material for agenda item:**

- a. Consideration of Appropriation Ordinance A-8 dated March 26, 2013 to April 8, 2013 in the amount of \$949,641.19

# **City of Junction City**

## **City Commission**

### **Agenda Memo**

April 16<sup>th</sup> 2013

**From:** Cynthia Sinkler, Water Billing and Accounts Payable Manager  
**To:** City Commissioners  
**Subject:** Consideration of Appropriation Ordinance A-8 dated-Mar 26-Apr 8 2013  
in the amount of \$ 949,641.19

**Background:** Attached is listing of the Appropriations for ----Mar 26-Apr 8 2013

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**Appropriations** —Mar 26-Apr 8 2013    \$949,641.19

#### **EFT Payments**

Visa Card-    \$28,644.05

#### **Due Before Next Commission**

Fuel Bill-    \$26,861.64

Montgomery    \$516.00





DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	GENERAL FUND	FAMILY SUPPORT PAYMENT CENTER (MISSOUR	4/05/13	MACSS #41061331/ CV103-753	203.77
		INTERNAL REVENUE SERVICE	4/05/13	FEDERAL WITHHOLDING	32,320.49
			4/05/13	SOCIAL SECURITY WITHHOLDIN	5,323.63
			4/05/13	MEDICARE WITHHOLDING	3,876.93
		ING LIFE INSURANCE & ANNUITY COMPANY	4/05/13	ING	3,352.53
		JUNCTION CITY FIREFIGHTERS AID ASSOCIA	4/05/13	FIREFIGHTERS AID ASSOCIATI	112.50
		JAN HAMILTON, CH.13 TRUSTEE-	4/05/13	GREG MARSH 12-41834	575.00
		KANSAS PAYMENT CENTER	4/05/13	GARNISHMENT	1,019.77
			4/05/13	GARNISHMENT	290.77
			4/05/13	KANSAS PAYMENT CENTER	837.86
		W H GRIFFIN, TRUSTEE	4/05/13	C GEORGE 12-22755-13	667.39
		COURT TRUSTEE OFFICE	4/05/13	GARNISHMENT GE08CR915	30.07
		JUNCTION CITY BOWL	3/29/13	RESTITUTION-JUNCTION CITY	113.47
		FIREMEN'S RELIEF ASSOCIATION	4/05/13	FIREMANS RELIEF	199.80
		GEARY COUNTY SHERIFF	4/01/13	BOOKING FEE MARCH 2013	1,586.00
		JUNCTION CITY FIRE FIGHTERS ASSOCIATIO	4/05/13	I.A.F.F. LOCAL 3309	966.00
		JUNCTION CITY POLICE	4/05/13	JCPOA	790.00
		KANSAS DEPT OF REVENUE	4/05/13	STATE WITHHOLDING	10,023.81
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	1,716.56
			4/05/13	KP&F	14,082.40
			4/05/13	KPERS #2	2,310.83
		KANSAS STATE BANK	4/05/13	FLEX SPENDING-1074334	1,795.61
		PRE-PAID LEGAL SERVICES,	4/05/13	PREPAID LEGAL	247.08
		ROLLING MEADOWS GOLF COURSE	4/05/13	ROLLING MEADOWS GOLF COURS	20.83
		KANSAS STATE TREASURER	4/01/13	REINSTATEMENT FEES	1,332.00
			4/01/13	JUDICIAL EDUCATION FEES	100.00
			4/01/13	LAW ENFORCEMENT FEES	3,945.50
			4/01/13	LAW ENFORCEMENT FEES	500.00
		UNITED WAY OF JUNCTION CITY-GEARY COUN	4/05/13	UNITED WAY	206.64
		MISC BROWN, AMOS J	4/05/13	12-09681-01-BROWN,AMOS J	24.00
		FRONITER SPIRITS	4/05/13	12-11768-01-BALDWIN,JOHN	9.99
		FRONTIER SPIRITS	4/05/13	12-13184-01-TT155884-LAO,D	2.18_
				TOTAL:	88,583.41
GENERAL FUND	GENERAL FUND	LAVERNE GRANT-SMITH	4/04/13	LAVERNE GRANT-SMITH	100.00_
				TOTAL:	100.00
INFORMATION TECHNOLOGY GENERAL FUND		CENTURYLINK COMMUNICATION, INC.	4/05/13	INFORMATION SYSTEMS	14.57
		VERIZON WIRELESS	3/12/13	IS Director	66.59
			3/27/13	GVP CELL MARCH 2013	80.02
		COX BUSINESS SERVICES	4/01/13	Metro E - Municipal Buildi	1,290.00
			4/01/13	Phone Lines - Cox	36.06
			4/01/13	Fire Union - FS2 Internet	47.95
			4/01/13	Channel 3 Digital Music	34.73
		NEX-TECH	3/21/13	GESO - Phone Line Move New	248.80
			3/29/13	GESO - Phone Move Jail - C	142.50
		INCODE	4/01/13	Web Publishing Fees	200.00_
				TOTAL:	2,161.22
ADMINISTRATION	GENERAL FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	555.48
			4/05/13	MEDICARE WITHHOLDING	129.90
		ING LIFE INSURANCE & ANNUITY COMPANY	4/05/13	ING	384.62
		ASSOCIATION OF THE UNITED STATES ARMY	4/03/13	14220-DUES-MAR 2013-FEB 20	150.00
		AIRGAS	3/21/13	20 EXIT SIGNS	181.72
		CENTURYLINK COMMUNICATION, INC.	4/05/13	ADMINISTRATION	177.66
			4/05/13	ADMINISTRATIVE SERVICES	14.57

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
		VERIZON WIRELESS	4/03/13	210-7021=CITY CLERK	51.59
			4/03/13	223-7779=CITY MANAGER	66.59
			4/03/13	210-5380-HR DIRECTOR	51.59
			4/03/13	307-2150-CITY MANAGER MIFI	40.01
			4/03/13	323-7174-CITY ATTORNEY	51.59
		CENTURY UNITED COMPANIES, INC	4/02/13	Copier Copy Fees - Annual	905.60
		SEMINOLE ENERGY SERVICES, LLC	3/29/13	700 N JEFF-GAS-FEB 2013	1,659.92
		CONSOLIDATED PRINTING	3/20/13	VISTORS GUIDE	795.00
		COX BUSINESS SERVICES	4/01/13	Phone Lines - Cox	138.82
		GEARY COUNTY TREASURER	4/08/13	1-05374-GRANT AVE-MAY 2013	222.25
			4/08/13	1-05374B-HOOVER-MAY 2013	26.75
			4/08/13	1-05379-GRANT AVE-MAY 2013	72.92
			4/08/13	1-05379A-HOOVER-MAY 2013	225.26
			5/01/13	1-00935-E 6TH-MAY 2013	2,902.66
			5/01/13	1-03086-W 14TH-MAY 2013	71.55
			5/01/13	1-04264-514 W 14TH-MAY 201	52.98
			5/01/13	1-04267-516 W 14TH-MAY 201	52.98
			5/01/13	1-04269CA-LACY DR-MAY 2013	13,211.52
			5/01/13	1-04269CB-2401 LACY DR-MAY	16,770.93
			5/01/13	1-05330A5-E ASH(POND)-MAY	1,003.00
			5/01/13	1-05753A-SPRING VALLEY-MAY	202.34
			5/01/13	1-05753AD-LACY(DITCH)-MAY	379.90
			5/01/13	1-05845-2618 MID AMERICA-M	10,520.16
			5/01/13	1-08547-921 N WASH-MAY 201	238.45
			5/01/13	1-08548-917 N WASH-MAY 201	180.09
			5/01/13	1-04269CBA-STRAUSS BLVD-MA	5,081.42
			5/01/13	1-04269CBB-STRAUSS BLVD-MA	2,065.84
		KEY OFFICE EQUIPMENT	3/21/13	WHITE LEGAL PADS- LETTER S	11.98
		KANSAS GAS SERVICE	4/03/13	133 W 7TH-FEB 2013	1,286.91
			4/08/13	701 N JEFFERSON-EDC	118.31
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	42.23
		WESTAR ENERGY	4/08/13	617 N WASHINGTON	21.86
			4/08/13	700 N JEFFERSON	2,041.07
			4/08/13	MUNICIPAL BLDG-POLE LIGHT	19.31
			4/08/13	701 N JEFFERSON-EDC	152.34
			4/08/13	902 E CHESTNUT-SHH	374.33
			4/08/13	JC ANIMAL SHELTER	0.00
			4/08/13	2718 INDUSTRIAL-VENTRIA	4,571.77
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	281.66
			4/05/13	KPERS #2	454.17
		TMHC SERVICES, INC.	4/01/13	RANDOM DRUG SCREENING	360.00
			4/01/13	RANDOM DRUG SCREENING	78.75
		CHAMBER OF COMMERCE	4/01/13	MAC BREAKFAST-MARCH	48.00
		LATHROP & GAGE LLP	3/18/13	EDWARDS AUTO PLAZA TIF	145.00
			3/18/13	SVR-JOHNSTON TRACT	1,315.94
			3/18/13	GEN-BUS-MATTERS-FEB 28 201	16,718.42
		TRAVELERS INSURANCE	4/08/13	051512/051513 COMMERCIAL P	112.00_
				TOTAL:	86,789.71
BUILDING MAINTENANCE	GENERAL FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	141.44
			4/05/13	MEDICARE WITHHOLDING	33.08
		VERIZON WIRELESS	3/28/13	CHUCK WRIGHT	51.59
			3/28/13	785-210-9199 MAINT BUILDIN	32.00
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	16.95
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #2	192.25
		M & L SERVICE	4/05/13	WATER HEATER MOVE-BREAK RM	220.22



DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
				TOTAL:	687.53
PARKS	GENERAL FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	442.35
			4/05/13	MEDICARE WITHHOLDING	103.44
		VERIZON WIRELESS	3/28/13	209-0933=PARKS WORKER	0.00
			3/28/13	209-1306=PARKS WORKER	0.00
			3/28/13	210-7130=PARKS WORKER	32.00
			3/28/13	210-7131=PARKS/REC DIRECTO	51.59
			3/28/13	223-1324=PARKS WORKER	32.00
			3/28/13	307-8579=MIFI	40.01
			3/28/13	785-761-6414 PARKS WORKER	32.00
		FOSTER BROTHERS WOOD PRODUCTS, INC.	3/29/13	PLAYGROUND SURFACE MULCH	1,972.00
		COX BUSINESS SERVICES	4/01/13	WUPD - Metro E	182.50
			4/01/13	WUPD - Telephone	81.58
		KEY OFFICE EQUIPMENT	4/02/13	BOARD, CORK WOOD FRM	17.99
		KANSAS GAS SERVICE	4/08/13	2307 N JACKSON	1,415.99
			4/08/13	1017 1/2 W 5TH ST	30.08
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	41.15
		WESTAR ENERGY	4/08/13	2307 N JACKSON-POLE LIGHTS	298.66
			4/08/13	1021 GRANT-FEMA LAND	27.04
			4/08/13	100 GRANT-WASH-MONT PLAZA	88.94
			4/08/13	CORONADO PARK BATHROOMS	21.26
			4/08/13	CORONADO PARK LIGHTS	15.16
			4/08/13	CORONADO PARK TENNIS LIGHT	19.95
			4/08/13	RIMROCK PARK LIGHTS	107.76
			4/08/13	RIMROCK PARK LIGHTS	295.03
			4/08/13	NORTH PARK LIGHTS	27.71
			4/08/13	NORTH PARK LIGHTS	133.33
			4/08/13	SOUTH PARK LIGHTS	89.44
			4/08/13	SOUTH PARK LIGHTS	75.83
			4/08/13	SOUTH PARK BATHROOM	19.95
			4/08/13	FILBY PARK LIGHTS	71.38
			4/08/13	14TH&CUSTER-FILBY BATHROOM	19.95
			4/08/13	5TH ST PARK-TENNIS	75.46
			4/08/13	5TH&WASHINGTON-HERITAGE	527.76
			4/08/13	5TH ST PARK LIGHT POLES	195.01
			4/08/13	5TH ST PARK LIGHT POLES	166.12
			4/08/13	420 GRANT-BRAMLAGE	103.97
			4/08/13	SERTOMA PARK LIGHTS	19.95
			4/08/13	CLEARY PARK LIGHTS	395.53
			4/08/13	CLEARY PLAYGROUND LIGHTS	26.94
			4/08/13	CLEARY PARK BATHROOM	19.95
			4/08/13	1020 W 11TH 1/2-CLEARY BLD	64.69
			4/08/13	RATHERT FIELD LIGHTS	52.15
			4/08/13	RATHERT FIELD	278.74
			4/08/13	RATHERT FIELD LIGHTS	110.83
			4/08/13	1200 N FRANKLIN ST	60.04
			4/08/13	200 N EISENHOWER-SIGN	19.95
			4/08/13	PAWNEE PARK LIGHT	26.94
			4/08/13	NORTH PARK-CONCESION	196.35
			4/08/13	302 W 18TH-BUFFALO SOLDIER	299.62
			4/08/13	2301 SVR-PLANTERS	19.00
			4/08/13	930 E GUNNER-PATH LIGHT	98.52
			4/08/13	920 E GUNNER-PATH LIGHT	85.23
			4/08/13	145 E ASH-RIVER WALK	218.66
			4/08/13	1821 CAROLINE AVE-BLUFFS	29.39

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			4/08/13	900 W 12TH-PARK LIGHT	19.95
			4/08/13	5TH & EISENHOWER-SIGN	110.42
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	511.39
			4/05/13	KPERS #2	102.93
		MONTGOMERY COMMUNICATIONS INC	3/31/13	JC SEASONAL MAINTENANCE	206.40
			3/31/13	JC SEASONAL MAINTENANCE	154.80
		ONE ACCORD	2/02/13	TIE/SECURE FENC DUGOUT NP	50.00
			2/02/13	TIE/SECURE FENC DUGOUT NP	7.50
			3/01/13	SECURE FENC DUGOUTS NP	385.00
		VAN DIEST SUPPLY CO	3/26/13	WEED & GRASS KILLER	328.00
			3/26/13	WEED & GRASS KILLER	595.00_
				TOTAL:	11,348.26
SWIMMING POOL	GENERAL FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	31.39
			4/05/13	MEDICARE WITHHOLDING	7.34
		COX BUSINESS SERVICES	4/01/13	Pool - Internet Connection	52.95
			4/01/13	Pool - Phone	34.35
		KANSAS GAS SERVICE	4/08/13	1017 W 5TH	30.08
		WESTAR ENERGY	4/08/13	5TH ST POOL	42.79_
				TOTAL:	198.90
AIRPORT	GENERAL FUND	COX BUSINESS SERVICES	4/01/13	Airport - Internet Connect	47.95
		KANSAS AIR CENTER	4/08/13	MARCH 2013-MONTH CONTRACT	1,833.33
		KANSAS GAS SERVICE	4/08/13	AIRPORT MAINTENANCE BLDG	111.11
		WESTAR ENERGY	4/08/13	540 W 18TH-AIRPORT MAIN	337.31
			4/08/13	AIRPORT FLASHER LIGHTS	60.60_
				TOTAL:	2,390.30
GOLF COURSE	GENERAL FUND	CURT'S PEST CONTROL	1/22/13	PEST CONTROL SERVICE	38.50-
			3/25/13	PEST CONTROL SERVICES	38.50
		INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	323.61
			4/05/13	MEDICARE WITHHOLDING	75.68
		CENTURYLINK COMMUNICATION, INC.	4/05/13	GOLF COURSE	151.58
		REGELMAN LIQUOR STORE	4/07/13	LIQOUR SUPPLY	29.95
		CDW GOVERNMENT INC	3/29/13	Computer - Maint Sup	785.53
		DBR PUBLISHING CO LLC	3/29/13	JC MID SCHOOL CALENDAR AD.	105.00
		PROPANE CENTRAL	4/07/13	PROPANE FOR MAINT SHOP	426.80
		COX BUSINESS SERVICES	4/01/13	Golf - Internet Connection	59.95
			4/01/13	Golf - Metro E	194.22
		CROWN DISTRIBUTORS, INC.	4/07/13	BEER SUPPLY	292.25
		FARMERS COOP ASSN	4/03/13	GASOLINE	1,014.69
		FLINT HILLS BEVERAGE LLC	4/07/13	BEER SUPPLY	308.23
		FOOTJOY	4/03/13	RETURNED MERCH	468.00-
			4/08/13	FOOTJOY - SHG	1,370.76
		TITLEIST	3/29/13	SPECIAL ORDER MERCH	87.00
			4/07/13	GOLF BALLS FOR RESALE	1,074.56
			4/08/13	ON-ACC	231.59-
		GEARY COUNTY RWD #4	4/03/13	RURAL WATER USAGE	54.72
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	19.91
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	128.85
			4/05/13	KPERS #2	137.96
		NCKCN.COM	4/07/13	VIRTUAL DOMAIN	10.00
		SNACK EXPRESS	4/07/13	FOOD/VENDING SUPPLY	19.50
			4/07/13	FOOD/VENDING SUPPLY	120.00
		R & R PRODUCTS CO.	4/05/13	180/100 GRIT COMPOUND	170.94
		TEXOMA GOLF INC	3/29/13	GRIPS	61.18

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
		TIELKE ENTERPRISE, LLC	4/01/13	SANDWICHES	37.61
			4/07/13	SANDWICHES	50.54
		VAN WALL EQUIPMENT	3/29/13	REPAIR PARTS- MOWER	160.24
			3/29/13	REPAIR PARTS-JD MOWER	848.27
			3/29/13	REPAIR PARTS- JD MOWER	846.63_
				TOTAL:	8,266.57
AMBULANCE	GENERAL FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	47.99
			4/05/13	MEDICARE WITHHOLDING	218.49
		ZOLL MEDICAL CORPORATION	3/25/13	REPAIR DEFIBRILLATOR	1,670.31
			3/25/13	REPAIR DEFIBRILLATOR	555.00
		CENTURYLINK COMMUNICATION, INC.	4/05/13	AMBULANCE	47.35
		VERIZON WIRELESS	3/27/13	223-1237 (M3)	7.37
			3/27/13	223-1238 (M4)	5.88
			3/27/13	223-1240 (M2)	10.24
			3/27/13	223-1243 (M1)	6.79
			3/27/13	223-7309 (CHIEF STEINFORT)	32.00
			3/27/13	761-7543-RICK ROOK	51.59
		JIM CLARK AUTO CENTER	4/03/13	INDICATOR/MED 3	11.90
		COX BUSINESS SERVICES	4/01/13	Phone Lines - Cox (50%)	62.74
			4/01/13	Fire Station 2 - Metro E 5	91.25
			4/01/13	Fire Station 2 - Phone 50%	58.26
		WPS MEDICARE PART B	4/04/13	VOLUNTARY MEDICARE REFUND	582.87
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	102.96
		WESTAR ENERGY	4/08/13	700 N JEFFERSON	510.26
			4/08/13	MUNICIPAL BLDG-POLE LIGHT	19.31
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	67.54
			4/05/13	KP&F	3,340.90
		NAPA AUTO PARTS OF J.C.	3/19/13	FRONT BRAKE PADS, UJOINTS/	118.74
			3/21/13	BRAKE PARTS/MED 4	203.38
			3/21/13	DRIVESHAFT CENTER/M4	41.83
		OMNI BILLING	4/01/13	MARCH 2013 AMB BILLING	3,423.71_
				TOTAL:	11,288.66
COUNTY/INS ZONING SVCS	GENERAL FUND	CENTURYLINK COMMUNICATION, INC.	4/05/13	ZONING/COUNTY INSPECTION	14.57
		VERIZON WIRELESS	3/27/13	ZONING ADMINISTRATOR	35.16
			3/27/13	MUNICIPAL SERVICE DIRECTOR	11.72
		COX BUSINESS SERVICES	4/01/13	Phone Lines - Cox	45.70
		KEY OFFICE EQUIPMENT	3/21/13	MAGENTA CARTRIDGE	76.55
			3/21/13	HANGING FOLDERS- LETTER	3.66
			3/21/13	THERMAL RECEIPT PAPER	17.72
		MONTGOMERY COMMUNICATIONS INC	4/08/13	BZACU-04-01-13	64.68
			4/08/13	BZAV-04-01-13	62.54
			4/08/13	GCCU-04-01-13	64.68
			4/08/13	R-03-25-2013 A	188.65_
				TOTAL:	585.63
ENGINEERING	GENERAL FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	78.41
			4/05/13	MEDICARE WITHHOLDING	18.34
		VERIZON WIRELESS	3/27/13	ASST CITY ENGINEER	51.59
			3/27/13	ENGINEER ASST	151.58
			3/27/13	MUNICIPAL SERVICE DIRECTOR	11.72
		CHAMPIONS CAR AND TRUCK WASH	4/04/13	TRUCK 727	9.00
			4/04/13	TRUCK 727	0.90-
		COX BUSINESS SERVICES	4/01/13	Phone Lines - Cox	72.37
		KEY OFFICE EQUIPMENT	3/21/13	MAGENTA CARTRIDGE	76.56

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			3/21/13	HANGING FOLDERS- LETTER	3.66
			3/21/13	THERMAL RECEIPT PAPER	17.72
			3/21/13	WHITE LEGAL PADS- LETTER S	3.00
			3/27/13	COAT RACK	34.99
			3/27/13	LITERATURE DISPLAY RACK	35.18
			3/27/13	BASE FOR LITERATURE DISPLA	6.98
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	8.67
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	77.47
			4/05/13	KPERS #2	29.63
		KAW VALLEY ENGINEERING, INC	3/29/13	REC CENTER & 6TH AND FRANK	172.50
		NEX-TECH	3/29/13	Phone Line Move Engineerin	427.50_
				TOTAL:	1,285.97
CODES ENFORCEMENT	GENERAL FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	212.72
			4/05/13	MEDICARE WITHHOLDING	49.75
		CENTURYLINK COMMUNICATION, INC.	4/05/13	CODE ENFORCEMENT	36.42
		VERIZON WIRELESS	3/27/13	SENIOR INSPECTOR	32.00
			3/27/13	INSPECTOR	32.00
			3/27/13	MUNICIPAL SERVICE DIRECTOR	11.72
			3/27/13	INSPECTOR IPAD 2	40.01
			3/27/13	SENIOR INSPECTOR IPAD 2	40.01
		CHAMPIONS CAR AND TRUCK WASH	4/04/13	TRUCK 726	5.40
			4/04/13	TRUCK 720	6.50
			4/04/13	DISCOUNT	1.19-
		COX BUSINESS SERVICES	4/01/13	Phone Lines - Cox	45.70
		KEY OFFICE EQUIPMENT	3/21/13	MAGENTA CARTRIDGE	76.56
			3/21/13	HANGING FOLDERS- LETTER	3.66
			3/21/13	THERMAL RECEIPT PAPER	17.72
			3/21/13	WHITE LEGAL PADS- LETTER S	2.99
			3/21/13	BLUE BALL POINT PENS	5.69
			3/27/13	LITERATURE DISPLAY RACK	35.18
			3/27/13	BASE FOR LITERATURE DISPLA	6.98
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	22.78
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	316.22
		NEX-TECH	3/21/13	Phone Line Move Basement	248.80
		INTERNATIONAL CODE COUNCIL, INC	3/29/13	06 IMC STUDY MATERIALS 032	124.00
			3/29/13	SHIPPING 032913	13.00_
				TOTAL:	1,384.62
POLICE	GENERAL FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	574.32
			4/05/13	SOCIAL SECURITY WITHHOLDIN	1,158.39
			4/05/13	MEDICARE WITHHOLDING	1,591.13
			4/05/13	MEDICARE WITHHOLDING	304.42
			4/05/13	MEDICARE WITHHOLDING	7.23
		ADI SYSTEMS INC	4/08/13	S18659 TONER CARTRIDGE REF	41.00
		SPRINT	4/08/13	2013-059639 SUBPOENA COMPL	30.00
		CENTURYLINK COMMUNICATION, INC.	4/05/13	POLICE	668.33
			4/05/13	DISPATCH	668.33
		VERIZON WIRELESS	3/27/13	PD CELL MARCH 2013	892.12
		STAPLES ADVANTAGE	4/02/13	3195633101 ENVELOPE,FLDER,	97.10
			4/02/13	3195633101 ENVELOPE,FLDER,	292.87
		CONTINENTAL PROFESSIONAL LANDRY	3/26/13	112591 UNIFORM CLEANING	12.95
			3/29/13	112621 UNIFORM CLEANING	16.65
			3/29/13	112640 UNIFORM CLEANING	35.15
			3/29/13	112641 UNIFORM CLEANING	12.95
			4/02/13	112714 UNIFORM CLEANING	37.00

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			4/02/13	112715 UNIFORM CLEANING	24.05
			4/05/13	112720 UNIFORM CLEANING	53.65
			4/05/13	112721 UNIFORM CLEANING	29.60
			4/05/13	112746 UNIFORM CLEANING	7.40
		KA-COMM	4/08/13	114979 LED MIRROR	187.50
			4/08/13	114981 RADIO EAR PHONE KIT	40.32
		COX BUSINESS SERVICES	4/01/13	City - Fiber Internet	1,500.00
		KCJIS TREASURER	4/02/13	2013 KCJIS CONFERENCE #8,	90.00
		SAFELITE FULFILLMENT, INC	4/08/13	WINDSHIELD REPAIR #216	78.93
		CORYELL INSURORS, INC.	3/27/13	18218 NOTARY BOND #719	50.00
		GEARY COUNTY SHERIFF	3/26/13	JAIL EXPENSE FEBRUARY 2013	28,750.00
			3/26/13	JAIL EXPENSE JANUARY 2013	28,750.00
		JUNCTION CITY POLICE	3/22/13	RETIREMENT PLAQUE #49	60.00
		KANSAS GAS SERVICE	4/08/13	312 E 9TH	1,068.95
			4/08/13	210 E 9TH	337.71
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	482.61
			4/05/13	ADVANCE LIFE INUSRANCE	120.77
			4/05/13	ADVANCE LIFE INUSRANCE	2.43
		WESTAR ENERGY	4/08/13	210 E 9TH-JCPD	2,415.72
			4/08/13	312 E 9TH-JCPD STORAGE	296.42
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	577.02
			4/05/13	KPERS #1	922.24
			4/05/13	KP&F	18,873.70
			4/05/13	KP&F	675.86
			4/05/13	KP&F	91.18
			4/05/13	KPERS #2	155.50
			4/05/13	KPERS #2	585.26
		MONTGOMERY COMMUNICATIONS INC	4/08/13	MONTGOMERY COMMUNICATIONS	154.80
			4/08/13	83357 HIGH VEGETATION NOTI	225.08
		NAPA AUTO PARTS OF J.C.	4/08/13	252507 BRAKE PADS #250	34.33
			4/08/13	253873 BALL JOINT #208	26.39
			4/08/13	253896 BALL JOINT #208	43.91
			4/08/13	254005 OIL DRAIN PLUG #208	3.99
			4/08/13	254030 BALL JOINT #208	43.91-
			4/08/13	254030 BALL JOINT #208	26.39-
			4/08/13	254359 SPARK PLUG #210	5.94
			4/08/13	254513 SPARK PLUG #210	5.94
			4/08/13	255727 BRAKE PADS #206	42.13
			4/08/13	255757 BRAKE ROTOR & PAD #	235.59
			4/08/13	256054 STOPLIGHT SWITCH #2	12.10
		SECRETARY OF STATE	3/26/13	NOTARY FEE #719	25.00
		SERVICEMASTER	4/01/13	APRIL 2013-JANITORIAL SERV	754.00_
				TOTAL:	94,165.66
FIRE	GENERAL FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	47.99
			4/05/13	MEDICARE WITHHOLDING	938.32
		TG TECHNICAL SERVICES	3/28/13	CALIBRATE GAS DETECTORS	195.00
		CENTURYLINK COMMUNICATION, INC.	4/05/13	FIRE	47.35
		VERIZON WIRELESS	3/27/13	209-0124 (STN 2 CAPT)	5.49
			3/27/13	209-0255 (BC)	5.81
			3/27/13	209-0668 (STN 1 CAPT)	7.83
		DANKO EMERGENCY EQUIPMENT CO.	4/01/13	6 PAIR BUNKER SUSPENDERS	285.40
		THE AUSTIN PETERS GROUP, INC	4/08/13	FNL PYMNT-RECRUIT-EMS/FIRE	1,800.00
		KA-COMM	3/21/13	REPAIR LIGHTS ON E30	146.40
			3/21/13	REPAIR LIGHTS ON E30	120.00
		COX BUSINESS SERVICES	4/01/13	Phone Lines - Cox (50%)	62.74

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			4/01/13	Fire Station 2 - Metro E 5	91.25
			4/01/13	Fire Station 2 - Phone 50%	58.26
		KANSAS GAS SERVICE	4/08/13	2245 LACY DR-FIRE	621.32
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INSURANCE	349.92
		WESTAR ENERGY	4/08/13	700 N JEFFERSON	510.26
			4/08/13	MUNICIPAL BLDG-POLE LIGHT	19.31
			4/08/13	2245 LACY-FIRESTATION#2	505.72
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	67.54
			4/05/13	KP&F	11,478.95_
				TOTAL:	17,364.86
STREET	GENERAL FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	1,081.55
			4/05/13	MEDICARE WITHHOLDING	252.95
		O'REILLY AUTO PARTS	3/26/13	#628 BRAKES	81.69
		BLIXT CONSTRUCTION INC	3/31/13	7 SWEEP TICKETS=175 TONS	280.00
		VERIZON WIRELESS	3/28/13	IBARRA-223-1232	53.09
			3/28/13	HALL-223-1241	27.24
			3/28/13	BIGGS-223-1338	25.67
			3/28/13	ON CALL-223-1508	25.65
			3/28/13	GOMEL-761-5218	25.97
			3/28/13	HORN-761-5254	27.64
			3/28/13	ARIAZ-761-5396	42.44
			3/28/13	LEWIS-761-5414	51.59
			3/28/13	TENORIO-761-5450	25.65
		CENTURY UNITED COMPANIES, INC	4/05/13	Copier - PW	17.50
		PROPANE CENTRAL	3/26/13	11.2 GALS OF PROPANE	36.40
		JIM CLARK AUTO CENTER	3/22/13	STOCK BATTERIES	112.42
		ALLTECH COMMUNICATIONS INC	3/20/13	BATTERY & LBR-TRANSF. BLOW	221.50
		BARNES DISTRIBUTION	3/25/13	FLT SHOP BOLTS	114.29
		CENTRAL POWER SYSTEMS & SERVICES	3/20/13	HORN KIT FOR #683	213.14
			3/22/13	VALVE, SEAT, TR INFLAT, PR	133.28
			3/22/13	#681 STARTER	386.32
		COX BUSINESS SERVICES	4/01/13	Public Works - Metro E - 2	45.63
			4/01/13	Public Works - Telephone -	55.82
		KEY OFFICE EQUIPMENT	3/27/13	LITERATURE DISPLAY RACK	35.18
			3/27/13	BASE FOR LITERATURE DISPLA	6.98
			3/25/13	OFFICE SUPPLIES	41.95
		KANSAS GAS SERVICE	4/08/13	2324 1/2 N JACKSON	256.28
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INSURANCE	84.45
		WESTAR ENERGY	4/08/13	2324 N JACKSON-PUBLIC WORK	682.63
			4/08/13	2324 N JACKSON-BUILDING	1,282.01
			4/08/13	CRESTVIEW-ST LIGHTS	19.95
			4/08/13	6&700 BLK WASH-SIGNAL	172.49
			4/08/13	JUNCTION CITY	242.49
			4/08/13	107 S WASHINGTON-ST LIGHTS	20.46
			4/08/13	915 W 4TH-ST LIGHTS	15.16
			4/08/13	9TH&100 BLK W 9TH-ST LIGHT	27.71
			4/08/13	9TH & FILLEY-ST LIGHTS	53.90
			4/08/13	SPRUCE ST-ST LIGHTS	19.95
			4/08/13	SPRUCE & BUNKERHILL-ST LIG	23.79
			4/08/13	UTILITY PARKING LOT-ST LIG	61.73
			4/08/13	UTILITY PARKING LOT-ST LIG	61.73
			4/08/13	JEFFERSON-BETWEEN 6TH-ST L	122.28
			4/08/13	MINNICK PARKING LOT-ST LIG	122.28
			4/08/13	PARKING LOT-	97.06
			4/08/13	WASHINGTON BRIDGE	81.49

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			4/08/13	S BALLPARK 2 & 3-ST LIGHTS	19.95
			4/08/13	16TH & WASHINGTON-ST LIGHT	20.35
			4/08/13	1935 NORTHWIND-ST LIGHTS	22.08
			4/08/13	1935 NORTHWIND-ST LIGHTS	22.60
			4/08/13	8TH & 9TH ST-ST LIGHTS	10.50
			4/08/13	11TH ST & JACKSON SCHOOL X	10.50
			4/08/13	807 N WASHINGTON-ST LIGHT	256.91
			4/08/13	615 N WASHINGTON-ST LIGHTS	159.84
			4/08/13	716 N WASHINGTON-ST LIGHTS	307.21
			4/08/13	132 N EISENHOWER-ST LIGHT	20.04
			4/08/13	1419 N JEFFERSON-ST LIGHTS	20.46
			4/08/13	1618 N JEFFERSON-ST LIGHTS	20.35
			4/08/13	2800 GATEWAY-ST LIGHT	114.93
			4/08/13	1200 S WASHINGTON-ST LIGHT	267.86
			4/08/13	316 N US HWY 77-FLASHER	19.95
			4/08/13	600 W 6TH-ST LIGHT	47.31
			4/08/13	1121 S US HWY 77-FLASHER	20.97
			4/08/13	401 CAROLINE CT-ST LIGHT	128.31
			4/08/13	351 E CHESTNUT-ST LIGHT	299.61
			4/08/13	ST MARYS CEMETARY-SIREN	31.19
			4/08/13	INDUSTRIAL PARK-ST LIGHT	80.83
			4/08/13	601 W CHESTNUT-FLAG	19.95
			4/08/13	1222 W 8TH-SIREN	19.95
			4/08/13	CIVIL DEFENSE-SIREN	33.88
			4/08/13	CIVIL DEFENSE-SIREN	33.88
			4/08/13	630 1/2 E TORNADO SIREN	31.19
			4/08/13	AIRPORT RD & JACKSON SIREN	33.34
			4/08/13	403 GRANT AVE-SIREN	22.39
			4/08/13	703 W ASH-SIREN	19.95
			4/08/13	1102 ST MARYS RD-SIREN	20.35
			4/08/13	2022 LACY DRIVE-SIREN	19.95
			4/08/13	701 SOUTHWIND-SIREN	22.49
			4/08/13	CIVIL DEFENSE SIREN	33.88
			4/08/13	CHESTNUT & WASHINGTON	93.90
			4/08/13	HWY 77 & MCFARLAND	63.95
			4/08/13	6TH & ADAMS	130.23
			4/08/13	6TH & GARFIELD	124.83
			4/08/13	6TH & EISENHOWER	54.59
			4/08/13	6TH & WEBSTER	137.15
			4/08/13	6TH & JACKSON	32.27
			4/08/13	6TH & MADISON	104.00
			4/08/13	6TH & FRANKLIN	56.25
			4/08/13	8TH & JEFFERSON	90.11
			4/08/13	8TH & JEFFERSON	322.32
			4/08/13	8TH & JACKSON	106.58
			4/08/13	8TH & WASHINGTON	60.49
			4/08/13	9TH & WASHINGTON	108.22
			4/08/13	14TH & JACKSON	102.73
			4/08/13	1760 W ASH	53.10
			4/08/13	4TH & WASHINGTON-BLINKER	20.46
			4/03/13	601 E CHESTNUT-ST LIGHT	396.86
			4/03/13	15TH & WASH-ST LIGHT	20.46
			4/03/13	2631 OAKWOOD-SIREN	21.38
			4/08/13	ST LIGHTS-MARCH 2013	24,605.21
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	67.07
			4/05/13	KPERS #2	1,250.04

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
		KAW VALLEY ENGINEERING, INC	3/29/13	CONTRACT DOCUMENTS	6,000.00
			3/29/13	CONSTRUCTION INSPECTION	0.00
			3/29/13	ADDITIONAL WORK ABOVE SCOP	570.00
			3/29/13	LESS PREVIOUSLY PAID	3,000.00-
		NAPA AUTO PARTS OF J.C.	3/07/13	SCOTSEAL FOR #583	90.46
			3/18/13	#612 PART	26.49
			3/19/13	PWR BRK BOOSTER & CR DEP.	100.59
			3/20/13	BRK CLNR, OIL, OTHER CLNR	56.87
			3/21/13	SHOP EQUIPMENT - CUT OFF 4	15.99
			3/25/13	WHEEL BOLT	4.69
			3/28/13	CORE DEPOSIT	33.00-
			4/04/13	NEW GOVENORS-STOCK	21.98
			4/05/13	HEAVY DUTY WHEELS	343.96
		PAVING MAINTENANCE SUPPLY	4/02/13	RD WRK AHD, RD CLSD AHD, E	1,749.50
		CINTAS #451	3/29/13	SHOP TOWELS	19.80
			3/29/13	MATS	24.67
			4/05/13	WKLY SHOP TOWELS	19.80
			4/05/13	WKLY MATS	24.68
		VICTOR L PHILLIPS CO	3/20/13	SPIDER FOR #621	201.47
		ENGSTROM'S WELDING	3/25/13	#692 LOADER; FIX ARM	3,000.00_
				TOTAL:	46,342.48
COURT	GENERAL FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	349.25
			4/05/13	MEDICARE WITHHOLDING	81.68
		CENTURYLINK COMMUNICATION, INC.	4/05/13	MUNICIPAL COURT	42.14
		CDW GOVERNMENT INC	3/29/13	Computer	785.53
		JOSHUA DOUGLASS	4/03/13	PAYMENT EVERY TWO WEEKS	2,500.00
		COX BUSINESS SERVICES	4/01/13	Phone Lines - Cox	98.80
		BLAKE ROBINSON ATTORNEY AT LAW	3/20/13	CHRISTINE REUTEBUCH 12-101	250.00
		KEY OFFICE EQUIPMENT	4/02/13	CM-INV ENTERED INCORRECTLY	1,476.45-
		KANSAS GAS SERVICE	4/08/13	225 W 7TH	243.46
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	34.58
		WESTAR ENERGY	4/08/13	221 W 7TH-COURT	166.62
			4/08/13	225 W 7TH-COURT-PARKING LI	12.01
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	390.39
			4/05/13	KPERS #2	77.75
		INCODE	4/01/13	Web - Court Inquiry	100.00
		CINTAS #451	3/22/13	GRAY MAT	16.31
			3/29/13	GRAY MATS	16.31
			4/05/13	GRAY MAT	16.31
		MISC RICHARDSON WILLIAMS, O	3/28/13	Bond Refund:12-09450 -01	361.00_
				TOTAL:	4,065.69
JC OPERA HOUSE	GENERAL FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	113.83
			4/05/13	MEDICARE WITHHOLDING	26.62
		CENTURYLINK COMMUNICATION, INC.	4/05/13	OPERA HOUSE	36.42
		COX BUSINESS SERVICES	4/01/13	Phone Lines - Cox	66.69
			4/01/13	OH Outside Internet Connec	59.95
		WESTAR ENERGY	4/08/13	135 W 7TH ST-OPERA HOUSE	3,740.44
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS RETIRED	174.18_
				TOTAL:	4,218.13
RECREATION	GENERAL FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	164.91
			4/05/13	MEDICARE WITHHOLDING	38.58
		CENTURYLINK COMMUNICATION, INC.	4/05/13	RECREATION	78.00
		VERIZON WIRELESS	3/28/13	210-6980=RECREATION DIRECT	0.00



DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			3/28/13	307-3067-12TH ST MANAGER	51.59
		COX BUSINESS SERVICES	4/01/13	12th St Internet Connectio	47.95
			4/01/13	12th Street Metro E	182.50
			4/01/13	12th Street Phones	81.58
		KELLY HOPE	4/04/13	MARCH 22 2013-DEPOSIT REFU	25.00
		KANSAS GAS SERVICE	4/08/13	1002 W 12TH	672.34
			4/08/13	1002 W 12TH	704.44-
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	5.78
		WESTAR ENERGY	4/08/13	1002 W 12TH-COMMUNITY/P LI	1,399.28
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #2	72.57
		CINTAS #451	4/05/13	GREY MATS 12TH ST COMM CNT	31.98
		CARY COMPANY	4/04/13	MULTI FOLD PAPER TOWELS	23.95_
				TOTAL:	2,171.57
NON-DEPARTMENTAL	GRANTS	INTERNAL REVENUE SERVICE	4/05/13	FEDERAL WITHHOLDING	800.57
			4/05/13	SOCIAL SECURITY WITHHOLDIN	13.71
			4/05/13	MEDICARE WITHHOLDING	111.52
		ING LIFE INSURANCE & ANNUITY COMPANY	4/05/13	ING	100.00
		JUNCTION CITY FIREFIGHTERS AID ASSOCIA	4/05/13	FIREFIGHTERS AID ASSOCIATI	12.50
		FIREMEN'S RELIEF ASSOCIATION	4/05/13	FIREMANS RELIEF	22.20
		JUNCTION CITY FIRE FIGHTERS ASSOCIATIO	4/05/13	I.A.F.F. LOCAL 3309	105.00
		KANSAS DEPT OF REVENUE	4/05/13	STATE WITHHOLDING	268.39
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	12.09
			4/05/13	KP&F	540.02
		KANSAS STATE BANK	4/05/13	FLEX SPENDING-1074334	20.83
		UNITED WAY OF JUNCTION CITY-GEARY COUN	4/05/13	UNITED WAY	2.00_
				TOTAL:	2,008.83
SELF HELP HOUSING	GRANTS	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	13.71
			4/05/13	MEDICARE WITHHOLDING	3.21
		CENTURYLINK COMMUNICATION, INC.	4/05/13	SELF HELP HOUSING	14.57
		VERIZON WIRELESS	3/27/13	SHH COORDINATOR	13.42-
			3/27/13	SHH DIRECTOR	51.59
		COX BUSINESS SERVICES	4/01/13	Phone Lines - Cox	32.36
		KEY OFFICE EQUIPMENT	3/21/13	MAGENTA CARTRIDGE	76.55
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	9.26
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	24.00_
				TOTAL:	211.83
SAFER GRANT-FIRE DEPT	GRANTS	INTERNAL REVENUE SERVICE	4/05/13	MEDICARE WITHHOLDING	108.31
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	45.01
		KANSAS PUBLIC EMPLOYEES	4/05/13	KP&F	1,331.52_
				TOTAL:	1,484.84
NON-DEPARTMENTAL	SPIN CITY	INTERNAL REVENUE SERVICE	4/05/13	FEDERAL WITHHOLDING	316.30
			4/05/13	SOCIAL SECURITY WITHHOLDIN	303.94
			4/05/13	MEDICARE WITHHOLDING	71.08
		KANSAS DEPT OF REVENUE	4/05/13	STATE WITHHOLDING	110.20
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	45.70
			4/05/13	KPERS #2	60.00_
				TOTAL:	907.22
SPIN CITY	SPIN CITY	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	303.94
			4/05/13	MEDICARE WITHHOLDING	71.08
		CASH-WA DISTRIBUTING	3/26/13	HOT DOGS, BUNS	80.06
			3/26/13	CUPS, GLOVES, PLATES, KNIV	707.58

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			3/26/13	CLEANING SUPPLIES	43.04
			3/26/13	SURCHARGE DELIVER FEE	7.00
		VERIZON WIRELESS	3/28/13	SPIN CITY MANAGER	51.59
		BLUE BELL CREAMERIES, L.P.	3/26/13	ICE CREAM	187.20
			3/11/13	DOUBLE PAYMENT ICE CREAM	186.36-
		COX BUSINESS SERVICES	4/01/13	Spin City - Cable	100.65
			4/01/13	Spin City - Internet	47.95
			4/01/13	Spin City - Telephone	81.58
			4/01/13	SC - Metro E	182.50
		KANSAS GAS SERVICE	4/08/13	915 S WASHINGTON	1,323.33
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	16.50
		WESTAR ENERGY	4/08/13	915 S WASHINGTON-GOLF-SPIN	131.67
			4/08/13	915 S WASHINGTON-SPIN CITY	890.12
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	90.71
			4/05/13	KPERS #2	79.40
		SNACK EXPRESS	3/26/13	CHIPS, CANDY BARS, GATERAD	173.05
		THE STUFF SHOP	4/01/13	REDEMPTION PRIZES	595.97
			4/01/13	REDEMPTION	140.42_
				TOTAL:	5,118.98
BOND & INTEREST	BOND & INTEREST	LANDMARK NATIONAL BANK	4/03/13	APR 2013-LOAN PAYMENT	8,717.87_
				TOTAL:	8,717.87
NON-DEPARTMENTAL	WATER & SEWER FUND	FAMILY SUPPORT PAYMENT CENTER (MISSOUR	4/05/13	MACSS #41061331/ CV103-753	203.78
		INTERNAL REVENUE SERVICE	4/05/13	FEDERAL WITHHOLDING	3,388.79
			4/05/13	SOCIAL SECURITY WITHHOLDIN	2,135.26
			4/05/13	MEDICARE WITHHOLDING	499.41
		ING LIFE INSURANCE & ANNUITY COMPANY	4/05/13	ING	368.01
		KANSAS PAYMENT CENTER	4/05/13	GARNISHMENT	120.00
		KANSAS DEPT OF REVENUE	4/05/13	STATE WITHHOLDING	1,184.73
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	472.24
			4/05/13	KPERS #2	1,343.23
		KANSAS STATE BANK	4/05/13	FLEX SPENDING-1074334	198.82
		PRE-PAID LEGAL SERVICES,	4/05/13	PREPAID LEGAL	43.85
		UNITED WAY OF JUNCTION CITY-GEARY COUN	4/05/13	UNITED WAY	25.06_
				TOTAL:	9,983.18
WATER DISTRIBUTION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	439.96
			4/05/13	MEDICARE WITHHOLDING	102.90
		VERIZON WIRELESS	3/28/13	ROGERS-223-1337	25.65
			3/28/13	PARKS-761-5237	25.65
			3/28/13	GARTRELL-761-5283	25.65
			3/28/13	HAYHURST-761-5293	30.00
		CENTURY UNITED COMPANIES, INC	4/05/13	Copier - PW	17.50
		JIM CLARK AUTO CENTER	3/21/13	#886 500 BIN-88865250	108.23
			3/22/13	STOCK BATTERIES	28.10
		MIZE & HOUSER COMPANY	4/08/13	2012 AUDIT SERVICE	4,700.00
		ALLTECH COMMUNICATIONS INC	3/20/13	BATTERY & LBR-TRANSF. BLOW	55.38
		KANSAS ONE CALL CONCEPTS	3/31/13	MARCH13 KS1CALLS; 225@\$1.4	315.00
		COX BUSINESS SERVICES	4/01/13	Public Works - Metro E - 2	45.62
			4/01/13	Public Works - Telephone -	55.82
		KEY OFFICE EQUIPMENT	3/25/13	OFFICE SUPPLIES	10.48
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	32.82
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	55.29
			4/05/13	KPERS #2	468.84
		NAPA AUTO PARTS OF J.C.	3/20/13	BRK CLNR, OIL, OTHER CLNR	14.22

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			4/04/13	NEW GOVENORS-STOCK	5.49
			4/05/13	HEAVY DUTY WHEELS	85.99
		CINTAS #451	3/29/13	MATS	6.16
			4/05/13	WKLY MATS	6.15
		SALINA WHOLESALE SUPPLY	3/21/13	8X7 FCC-CI DI-ROGERS	159.88
			3/21/13	AB MSTOP, ANG M, 200# CTS	1,984.19_
				TOTAL:	8,804.97
WATER PLANT	WATER & SEWER FUND	VEOLIA WATER NORTH AMERICA	2/01/13	WATER UTILITY	77,869.67
			2/01/13	WTR MONTHLY R & M FEE	17,438.00
			3/01/13	WATER UTILITY	77,869.67
			3/01/13	WTR MONTHLY R & M FEE	17,438.00_
				TOTAL:	190,615.34
WATER ADMINISTRATION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	650.58
			4/05/13	MEDICARE WITHHOLDING	152.16
		CENTURYLINK COMMUNICATION, INC.	4/05/13	WATER ADMINISTRATION	140.65
		VERIZON WIRELESS	4/03/13	209-1393=METER READER	32.00
			4/03/13	210-6618=METER READER	32.00
			4/03/13	223-1358=CITY TREASURER	51.59
			4/03/13	307-8209=IPAD, Meter Reade	40.01
			4/03/13	307-8254=IPAD, Meter Reade	40.01
		STAPLES ADVANTAGE	4/08/13	CLOCK, PAPER, BATTERY, ADD	293.95
			4/08/13	COPY PAPER 30 CASES @27.99	839.70
		COX BUSINESS SERVICES	4/01/13	Phone Lines - Cox	156.11
		HD SUPPLY WATERWORKS, LTD	4/08/13	WATER METERS 144@ 100.00	14,400.00
		BRINKS INCORPORATED	4/08/13	WATER-FEBRUARY 2011	172.55
		KANSAS GAS SERVICE	4/08/13	900 W SPRUCE	30.89
			4/08/13	2232 W ASH TOWER	30.08
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	50.84
		WESTAR ENERGY	4/08/13	2232 W ASH-WATER TOWER	101.86
			4/08/13	2100 N JACKSON-WATER	238.49
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	443.09
			4/05/13	KPERS #2	424.48
		INCODE	4/01/13	Web - Utilities Inquiry -	106.68
		CINTAS #451	4/03/13	SCRAPER/BROWN MAT	30.07
			4/03/13	UNIFORMS-LANGDON, KENNY	10.74
		XEROX CORPORATION	4/01/13	Water Dept Copier	177.39
			4/01/13	Copier Excess Print Fees	33.23_
				TOTAL:	18,679.15
SEWER DISTRIBUTION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	381.99
			4/05/13	MEDICARE WITHHOLDING	89.35
		VERIZON WIRELESS	3/28/13	MARSTON-761-5354	25.65
		CENTURY UNITED COMPANIES, INC	4/05/13	Copier - PW	17.50
		JIM CLARK AUTO CENTER	3/22/13	STOCK BATTERIES	28.10
		MIZE & HOUSER COMPANY	4/08/13	2012 AUDIT SERVICE	4,000.00
		ALLTECH COMMUNICATIONS INC	3/20/13	BATTERY & LBR-TRANSF. BLOW	55.37
		COX BUSINESS SERVICES	4/01/13	Public Works - Metro E - 2	45.62
			4/01/13	Public Works - Telephone -	55.82
		KEY OFFICE EQUIPMENT	3/25/13	OFFICE SUPPLIES	10.48
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	28.69
		WESTAR ENERGY	4/03/13	CANDLELIGHT LIFT PUMP	139.98
			4/03/13	HIGHLAND LIFT PUMP	129.56
			4/03/13	100 HOOVER LIFT PUMP	253.05
			4/03/13	ELMDALE LIFT PUMP	123.14

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			4/03/13	630 E ST LIFT PUMP	124.88
			4/03/13	400 E CHESTNUT LIFT PUMP	184.87
			4/03/13	MOBILE TRAVELER LIFT PUMP	123.14
			4/03/13	948 GRANT AVE LIFT PUMP	126.19
			4/03/13	1001 GOLDENBELT LIFT PUMP	103.37
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	55.29
			4/05/13	KPERS #2	394.66
		NAPA AUTO PARTS OF J.C.	3/20/13	BRK CLNR, OIL, OTHER CLNR	14.21
			3/26/13	#805 HALOGEN CAPSULE	8.79
			4/04/13	NEW GOVENORS-STOCK	5.50
			4/05/13	HEAVY DUTY WHEELS	85.99
			4/08/13	915 O RINGS	18.80
		CINTAS #451	3/29/13	MATS	6.15
			4/05/13	WKLY MATS	6.14_
				TOTAL:	6,642.28
SEWER ADMINISTRATION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	662.77
			4/05/13	MEDICARE WITHHOLDING	155.00
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	53.23
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	383.70
			4/05/13	KPERS #2	489.57
		INCODE	4/01/13	Web - Utilities Inquiry -	106.66_
				TOTAL:	1,850.93
WASTEWATER PLANTS	WATER & SEWER FUND	VEOLIA WATER NORTH AMERICA	2/01/13	WASTEWATER UTILITY	104,722.33
			2/01/13	WW MONTHLY R & M FEE	41,412.67
			3/01/13	WASTEWATER UTILITY	104,722.33
			3/01/13	WW MONTHLY R & M FEE	41,412.67_
				TOTAL:	292,270.00
NON-DEPARTMENTAL	STORM WATER	INTERNAL REVENUE SERVICE	4/05/13	FEDERAL WITHHOLDING	280.98
			4/05/13	SOCIAL SECURITY WITHHOLDIN	146.39
			4/05/13	MEDICARE WITHHOLDING	34.24
		ING LIFE INSURANCE & ANNUITY COMPANY	4/05/13	ING	25.00
		KANSAS DEPT OF REVENUE	4/05/13	STATE WITHHOLDING	86.28
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	48.39
			4/05/13	KPERS #2	73.22
		KANSAS STATE BANK	4/05/13	FLEX SPENDING-1074334	5.21
		UNITED WAY OF JUNCTION CITY-GEARY COUN	4/05/13	UNITED WAY	2.25_
				TOTAL:	701.96
STORM WATER MANAGEMENT	STORM WATER	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	146.37
			4/05/13	MEDICARE WITHHOLDING	34.23
		KEY OFFICE EQUIPMENT	3/27/13	LITERATURE DISPLAY RACK	35.18
			3/27/13	BASE FOR LITERATURE DISPLA	6.99
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	11.51
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	96.02
			4/05/13	KPERS #2	96.88_
				TOTAL:	427.18
ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPME	CENTURYLINK COMMUNICATION, INC.	4/05/13	EDC	29.14_
				TOTAL:	29.14
SPECIAL HIGHWAY	SPECIAL HIGHWAY FU	CENTURYLINK COMMUNICATION, INC.	4/05/13	ENGINEERING	36.42_
				TOTAL:	36.42

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	SANITATION FUND	INTERNAL REVENUE SERVICE	4/05/13	FEDERAL WITHHOLDING	995.58
			4/05/13	SOCIAL SECURITY WITHHOLDIN	575.57
			4/05/13	MEDICARE WITHHOLDING	134.61
			4/05/13	ING LIFE INSURANCE & ANNUITY COMPANY	105.08
			4/05/13	KANSAS DEPT OF REVENUE	348.52
			4/05/13	KANSAS PUBLIC EMPLOYEES	28.84
			4/05/13	KPERS #2	478.54
			4/05/13	KANSAS STATE BANK	15.62
			4/05/13	PRE-PAID LEGAL SERVICES,	4.03
			4/05/13	UNITED WAY OF JUNCTION CITY-GEARY COUN	3.55_
			TOTAL:		2,689.94
SANITATION PICKUP	SANITATION FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	504.62
			4/05/13	MEDICARE WITHHOLDING	118.01
			3/28/13	IMHAUSEN-223-1758	26.17
			3/28/13	MANN-223-1759	25.65
			3/28/13	WARD-223-2022	25.67
			3/28/13	SPARE-761-5094	25.67
			3/28/13	GRETTY-761-5310	25.79
			3/28/13	WILLIAMS-761-5373	26.62
			4/05/13	Copier - PW	17.50
			3/22/13	STOCK BATTERIES	56.21
			3/20/13	BATTERY & LBR-TRANSF. BLOW	110.75
			3/28/13	VALVE	2,500.00
			3/28/13	FREIGHT FOR VALVE	100.00
			3/28/13	RE O-RING SERVICE	320.72
			3/20/13	VLV KNOB FOR SANI STOCK	274.63
			3/26/13	VALVES FOR #581	490.46
			4/01/13	Public Works - Metro E - 2	45.62
			4/01/13	Public Works - Telephone -	55.82
			5/01/13	3-1753-TRUCKS-MAY 2013	1,851.33
			3/29/13	#581 TOW TO ROBERTS	425.00
			3/25/13	OFFICE SUPPLIES	20.98
			4/05/13	ADVANCE LIFE INSURANCE	47.48
			4/05/13	KPERS #2	596.85
			3/20/13	BRK CLNR, OIL, OTHER CLNR	28.43
			4/04/13	NEW GOVENORS-STOCK	10.99
			4/05/13	HEAVY DUTY WHEELS	171.98
			3/26/13	1000 SANITATION BROCHURES	527.00
			3/29/13	MATS	12.37
			4/05/13	WKLY MATS	12.38_
			TOTAL:		8,454.70
SANITATION ADMINISTRAT	SANITATION FUND	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	70.93
			4/05/13	MEDICARE WITHHOLDING	16.59
			4/05/13	ADVANCE LIFE INSURANCE	7.50
			4/05/13	KPERS #1	57.27
			4/05/13	KPERS #2	36.42
			4/01/13	Web - Utilities Inquiry -	106.66_
			TOTAL:		295.37
EMPLOYEE BENEFITS	EMPLOYEE BENEFITS	DELTA DENTAL (PREMIUMS)	4/08/13	PREMIUMS MARCH 2013	1,640.20_
			TOTAL:		1,640.20
NON-DEPARTMENTAL	DRUG & ALCOHOL ABU	INTERNAL REVENUE SERVICE	4/05/13	FEDERAL WITHHOLDING	300.66
			4/05/13	MEDICARE WITHHOLDING	29.88

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
		JUNCTION CITY POLICE	4/05/13	JCPOA	20.00
		KANSAS DEPT OF REVENUE	4/05/13	STATE WITHHOLDING	89.35
		KANSAS PUBLIC EMPLOYEES	4/05/13	KP&F	146.94_
				TOTAL:	586.83
DRUG & ALCOHOL ABUSE	DRUG & ALCOHOL ABU	INTERNAL REVENUE SERVICE	4/05/13	MEDICARE WITHHOLDING	29.88
		CREATIVE PRODUCT SOURCING, INC-DARE	4/02/13	DARE SHIRTS	1,657.31
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	10.20
		KANSAS PUBLIC EMPLOYEES	4/05/13	KP&F	362.32_
				TOTAL:	2,059.71
NON-DEPARTMENTAL	SPECIAL LE TRUST F	INTERNAL REVENUE SERVICE	4/05/13	FEDERAL WITHHOLDING	34.11
			4/05/13	SOCIAL SECURITY WITHHOLDIN	32.50
			4/05/13	MEDICARE WITHHOLDING	7.60
		ING LIFE INSURANCE & ANNUITY COMPANY	4/05/13	ING	25.00
		KANSAS DEPT OF REVENUE	4/05/13	STATE WITHHOLDING	11.92
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	22.29
		KANSAS STATE BANK	4/05/13	FLEX SPENDING-1074334	8.34_
				TOTAL:	141.76
SPECIAL LAW ENFORCEMEN	SPECIAL LE TRUST F	INTERNAL REVENUE SERVICE	4/05/13	SOCIAL SECURITY WITHHOLDIN	32.50
			4/05/13	MEDICARE WITHHOLDING	7.60
		JENNIFER ARNESON, DVM	3/27/13	FIGO-BOARDING	306.00
			3/27/13	FIGO-BACCINE,SYNOVI,FRONTL	228.01
			4/02/13	FIGO EXAM/MEDS	207.22
		VERIZON WIRELESS	4/08/13	9702052399 DTF PHONE SERVI	44.10
			3/27/13	DTF CELL MARCH 2013	285.49
		CATHEY FAHEY	4/02/13	MARCH 2013 MILEAGE	32.20
		ADVANCE LIFE INSURANCE	4/05/13	ADVANCE LIFE INUSRANCE	3.85
		KANSAS PUBLIC EMPLOYEES	4/05/13	KPERS #1	44.24
		NAPA AUTO PARTS OF J.C.	4/08/13	252996 4WD ACTUATOR #226	119.00-
			4/08/13	253044 TIE ROD END #229	53.15
			4/08/13	254093 BRAKE PADS #235	198.12_
				TOTAL:	1,323.48
LAW ENFORCEMENT TRAIN	LAW ENFORCEMENT TR	PATRICIA GIORDANO	4/02/13	INTERVIEW CHILD MOLSTR #45	234.91
		NATIONAL INTERDICTION CONFERENCE	4/08/13	INTERDICTION CONFERENCE #3	325.00_
				TOTAL:	559.91

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
===== FUND TOTALS =====					
01	GENERAL FUND				383,399.17
02	GRANTS				3,705.50
10	SPIN CITY				6,026.20
12	BOND & INTEREST				8,717.87
15	WATER & SEWER FUND				528,845.85
18	STORM WATER				1,129.14
19	ECONOMIC DEVELOPMENT				29.14
22	SPECIAL HIGHWAY FUND				36.42
23	SANITATION FUND				11,440.01
35	EMPLOYEE BENEFITS FUND				1,640.20
47	DRUG & ALCOHOL ABUSE FUND				2,646.54
50	SPECIAL LE TRUST FUND				1,465.24
54	LAW ENFORCEMENT TRAINING				559.91
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GRAND TOTAL:					949,641.19
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TOTAL PAGES: 17

## SELECTION CRITERIA

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SELECTION OPTIONS

VENDOR SET: 01-CITY OF JUNCTION CITY, KS  
VENDOR: All  
CLASSIFICATION: All  
BANK CODE: All  
ITEM DATE: 0/00/0000 THRU 99/99/9999  
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00  
GL POST DATE: 0/00/0000 THRU 99/99/9999  
CHECK DATE: 3/26/2013 THRU 4/08/2013  
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## PAYROLL SELECTION

PAYROLL EXPENSES: NO  
CHECK DATE: 0/00/0000 THRU 99/99/9999  
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## PRINT OPTIONS

PRINT DATE: GL Post Date  
SEQUENCE: By Department  
DESCRIPTION: Distribution  
GL ACCTS: NO  
REPORT TITLE: APPROPRIATIONS--MAR 26-APR 8 2013-CS  
SIGNATURE LINES: 0  
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## PACKET OPTIONS

INCLUDE REFUNDS: YES  
INCLUDE OPEN ITEM:NO  
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**Backup material for agenda item:**

- b. Consideration of the April 2, 2013 City Commission minutes.

## **CITY COMMISSION MINUTES**

April 2, 2013

7:00p.m.

### **CALL TO ORDER**

The regular meeting of the Junction City Commission was held on Tuesday, April 19, 2013 with Mayor Pat Landes presiding.

The following members of the Commission were present: Cecil Aska, Scott Johnson, Pat Landes, Jim Sands, and Jack Taylor. Staff present was: City Manager Vernon, City Attorney Logan, and City Clerk Ficken.

### **PUBLIC COMMENT**

John Stewart stated that Public Works did a good job on the snow removal this winter. Mr. Stewart stated that a bid for legal services is needed; he stated that two attorneys are needed, one for the Commission, and one for the citizens. Mr. Stewart stated that IT consolidation is a good step, and public works should be looked into next. Mr. Stewart stated that he would like an explanation for the hoodies expense on the appropriations. Greg McCaffery stated that the items were hooded jackets purchased as winter gear (Bibs & Jackets) for the 27 Public Works employees; the cost is approximately \$90 per employee.

Deb Johnston thanked Commissioner Taylor for his service. Mrs. Johnston stated that Senator Longbine will be at her home for an event.

Bob Mutto owner of Beacon Marine stated that the City Commission needs to expedite the approval and construction to divert water to the Riverwalk Pond as provided in his development agreement. He stated that the water level of the pond has not met the requirements of the agreement for 8 years, but the pond was not a mistake, as it is a good asset the City which brought a large marine dealership to town.

### **CONSENT AGENDA**

Consideration of Appropriation Ordinance A-7 dated March 12, 2013 to March 25, 2013 in the amount of \$523,679.56. Commissioner Aska moved, seconded by Commissioner Sands to approve the Consent Agenda. Ayes: Aska, Johnson, Landes, Sands, Taylor. Nays: none. Motion carried.

Consideration of the March 19, 2013 City Commission Minutes. Commissioner Aska moved, seconded by Commissioner Sands to approve the Consent Agenda. Ayes: Aska, Johnson, Landes, Sands, Taylor. Nays: none. Motion carried.

Consideration of Payroll #5 & #6 for March 2013. Commissioner Aska moved, seconded by Commissioner Sands to approve the Consent Agenda. Ayes: Aska, Johnson, Landes, Sands, Taylor. Nays: none. Motion carried.

Consideration of request for street closing and other services for the “Run for the Wall event on May 19, 2013. Commissioner Aska moved, seconded by Commissioner Sands to approve the Consent Agenda. Ayes: Aska, Johnson, Landes, Sands, Taylor. Nays: none. Motion carried.

Consideration of ambulance contractual obligation adjustments and bad debt adjustments (February 2013). Commissioner Aska moved, seconded by Commissioner Sands to approve the Consent Agenda. Ayes: Aska, Johnson, Landes, Sands, Taylor. Nays: none. Motion carried.

## **SPECIAL PRESENTATIONS**

Presentation of Certificate of Appreciation to Andrea Yunker, on behalf of the Junction City Fire Department, presented to Mayor Landes and Interim Fire Chief Rook. Interim Fire Chief Rook made the presentation.

## **NEW BUSINESS**

Consideration and approval of award of bid – River Walk Landing storm improvements. Public Services Director McCaffery stated that it took a year to receive the permit to pump the water as requested. Major costs for the project include the pump, Westar service, and restoration of the pond bank. Commissioner Taylor asked how long the project will take. Public Services Director McCaffery stated that the Westar service installation will likely be an important factor on the completion date. Commissioner Johnson asked why the bids were so much higher than the engineering estimate. Public Services Director McCaffery stated that the inclusion of the pond restoration and Westar service impacted the final price. Commissioner Johnson inquired as to whether the oxbow lake would be sucked dry. Municipal Services Director McCaffery stated that there are restrictions on the level that the lake can be drawn down, and also a limit on the amount pumped. Commissioner Sands asked if the pond could be plumbed now at the current level. Leon Osborn stated that the pond could be pumped, and the level would be impacted by two inches. Commissioner Sands moved, seconded by Commissioner Aska to approve award of bid to Larson Construction in an amount not to exceed \$149,706.00. Ayes: Aska, Johnson, Landes, Sands, Taylor. Nays: none. Motion carried.

Consideration of Jupiter/JSB Group Lease Modification. Mads Kragelund stated that his organization requests an extension of the option to renew as stated in their contract to May 31, 2013. Commissioner Johnson stated that the option to purchase the building with a reduction of the amount of rent paid should be removed from the agreement. The agreements for rent payments as agreed to

previously would remain. Commissioner Sands moved, seconded by Commissioner Aska to approve the lease amendments including removal of the purchase option and to allow the pit to remain. Ayes: Aska, Johnson, Landes, Sands, Taylor. Nays: none. Motion carried.

Discussion on the results of the salary survey. City Manager Vernon stated that the salary survey is an attempt to decompress City wages and compensate the responsibilities of positions. City Manager Vernon added that it will take time to catch up. Mayor Landes asked if longevity pay would be eliminated. City Manager Vernon stated that the longevity could be removed once trust is gained with the increases as proposed. Mayor Landes stated that 2017 is a critical years because some bond payments come off. Finance director Beatty stated that 2018 would be the first year with reduced payments. Commissioner Johnson stated that increases in population could help fund the increases, but the current taxpayers are taxed enough; this could have a drag on the economy.

### **COMMISSIONER COMMENTS**

Commissioner Taylor stated that residents at Sutter Woods are concerned about the number of mosquitoes; he inquired as to who is responsible for maintenance of the ponds. Parks & Recreation director Lazear stated that the City has not sprayed for mosquitos for years. Commissioner Johnson stated that the frogs can eat the mosquitos.

Commissioner Johnson wished good luck to those who are running for office, it is a happy, mad, and frustrating process; you learn a lot, and understand why we are broke.

Commissioner Aska has read that the turnout for the election is disappointing; he believes it is important for the Commission to continue moving in a positive direction.

Commissioner Sands stated that he attended a school coffee. He met wit a lot of folks at the Image Committee. He stated that people should get involved with the African American Culture Day held in Topeka, learn about local history; it will be held on June 27<sup>th</sup>. Commissioner Sand's Walk Kansas team is doing well, and they are working on the option #2 challenge. Commissioner Sands thanked all the candidates for office.

Mayor Landes attended the Storm Chaser presentation at the Opera House, and it was great. He and Commissioner Johnson spoke to the Crossroads of Leadership group at the Opera House, and shared with the group their vision for Junction City. Mayor Landes thanked those who chose to run for office, and thanked Commissioner Johnson, and Taylor for their service.

### **STAFF COMMENTS**

City Manager Vernon stated that the coffee conversation to be held at Stevie's Bar & Grill on April 4<sup>th</sup> has been canceled.

Municipal Services Director McCaffery stated that the Chestnut St. Railroad Crossing is planned to be fixed by Union Pacific tomorrow.

Police Chief Brown stated that notice has been provided to residents through signage, notices, and newspaper of a house moved on Adams Street scheduled for April 4<sup>th</sup>.

### **ADJOURNMENT**

Commissioner Sands moved, seconded by Commissioner Johnson to adjourn at 8:03 p.m. Ayes: Aska, Johnson, Landes, Sands. Nays: none. Motion carried.

APPROVED AND ACCEPTED THIS 16th DAY OF APRIL AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR APRIL 2, 2013.

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Tyler Ficken, City Clerk

Pat Landes, Mayor

**Backup material for agenda item:**

- c. Consideration of ambulance contractual obligation adjustments and bad debt adjustments (March 2013).

# City of Junction City

## City Commission

### Agenda Memo

April 5, 2013

**From:** Richard P. Rook, Interim Fire Chief  
**To:** City Commission and City Manager  
**Subject:** **March 2013 Ambulance Adjustments**

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**Objective:** Approval of ambulance contractual obligation adjustments and bad debt adjustments.

**Explanation of Issue:** Contractual obligations are required write-off adjustments by contractual insurance providers such as Medicare, Medicaid, Blue Cross, etc. Bad debt adjustments are accounts in which we have exhausted billing efforts to collect. After the bad debt adjustments, these accounts are forwarded to a collection agency and the Kansas Setoff Program.

**Budget Impact:**

Contractual Obligation Adjustment	\$ 23,311.86
Bad Debt Adjustment	\$ 21,932.84

**Alternatives:** It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve ambulance contractual obligation and bad debt adjustments in the amounts listed.
2. Disapprove ambulance contractual obligation and bad debt adjustments in the amounts listed.
3. Modify the proposal...
4. Table the request.

**Recommendation:** Staff recommends approval of adjustments as listed

**Enclosures:**



**Backup material for agenda item:**

- d. The consideration and approval for a temporary Cereal Malt Beverage license to the Fraternal Order of the Eagles for an event at 205 E 10th St to benefit the wounded warriors on July 27, 2013.

**City of Junction City  
City Commission  
Agenda Memo**

April 16, 2013

**From:** Gregory S. McCaffery, Municipal Services Director  
**To:** Gerry Vernon, City Manager and City Commissioners  
**Subject:** **Temporary Cereal Malt Beverage License – Fraternal Order of the Eagles on July 27, 2013**

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**Objective:** The consideration and approval for a temporary Cereal Malt Beverage license to the Fraternal Order of the Eagles for an event at 205 E 10<sup>th</sup> St to benefit the wounded warriors on July 27, 2013.

**Explanation of Issue:** City staff has received application for a temporary Cereal Malt Beverage license from the Fraternal Order of the Eagles. The event will be on July 27, 2013 at 205 E 10<sup>th</sup> St. This is an outdoor event. There will be 2 bands, drawings/raffles, vendors and beer sales. The event will begin at 9:00 am and end at 10:00 pm. This event is a fundraiser for the wounded warriors (WTB – Warrior Transition Battalion). The Fraternal Order of the Eagles hold a license as a Private Club, but this does not allow them to sell out side of their building. For this event they are only selling Cereal Malt Beverages. Commission approval is required for the temporary license.

**Budget Impact:** A temporary Cereal Malt Beverage license costs \$25.00 per day.

**Alternatives:** The Commission may approve, deny, or postpone this item.

**Recommendation:** Staff recommends approval for the temporary Cereal Malt Beverage license to the Fraternal Order of the Eagles for their event on July 27, 2013.

**Suggested Motion:**

Commissioner \_\_\_\_\_ moves to approve the temporary Cereal Malt Beverage license to the Fraternal Order of the Eagles for their event on July 27, 2013.

Commissioner \_\_\_\_\_ seconded the motion.

**Enclosures:** Statement for the Fraternal Order of the Eagles

To whom this may concern:

On July 27<sup>th</sup> 2013, The Eagle Riders and Veterans MC are having a Fundraiser at 205 E 10<sup>th</sup> St (the empty lot next to The Eagles Lodge) for the wounded warriors (WTB - Warrior Transition Battalion).

This is an outside event that will have 2 bands, drawings/raffles, vendors and beer sales. It will begin at 9:00am and end at 10:00 that evening.

**Backup material for agenda item:**

- e. Consideration and Approval for the purchase of Microsoft Office 2013 software from CDW-G.



Direct Technology  
G R O U P

**Direct Technology Group**  
5101 NW 21st Avenue  
Suite 140  
Fort Lauderdale, Florida 33309  
United States  
<http://www.directtechnologygroup.com>

## Quotation

**Date**  
Apr 5, 2013 12:35 PM EDT

**Doc #**  
28932 - rev 1 of 1

**Description**  
Microsoft Licenses

**SalesRep**  
Kleinmann, Andrew  
(P) 954-739-4700 ext. 221  
(F) 954-739-4900

**Customer Contact**  
Germann, Jim  
(P) 785-238-3103 ext. 210  
[Jim.Germann@jcks.com](mailto:Jim.Germann@jcks.com)

### Customer

City of Junction City (C03779)  
700 N Jefferson  
Junction City, Kansas 66441  
(P) (785) 238-3103

### Bill To

### Ship To

City of Junction City  
Germann, Jim  
700 N Jefferson  
Junction City, Kansas 66441  
(P) 785-238-3103 ext 210

<b>Customer PO:</b> None	<b>Terms:</b> Undefined	<b>Ship Via:</b> FedEx Ground
<b>Special Instructions:</b> None	<b>Carrier Account #:</b> None	

Item Description	Part #	Qty	Unit Price	Total
1 Microsoft Office Professional Plus 2013 License - 1 PC - local - MOLP: Government - Win - English	79P-04770	21	\$351.79	\$7,387.59
2 Microsoft Office Standard 2013 License - 1 PC - local - MOLP: Government - Win - English	021-10278	207	\$258.09	\$53,424.63
3 Microsoft Exchange Server 2013 Standard License - 1 server - local - MOLP: Government - Win - English	312-04275	1	\$490.73	\$490.73
4 Microsoft Exchange Server 2013 Standard CAL License - 1 user CAL - local - MOLP: Government - Win - English	381-04343	283	\$53.86	\$15,242.38

Subtotal: \$76,545.33  
Tax (0.000%): \$0.00  
Shipping: \$0.00  
**Total: \$76,545.33**

Due to the volatile nature of prices within the IT industry, this quote is valid for 15 days from the date that it was emailed you. If you require further clarification please contact your sales rep.

These prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability.

# City of Junction City

## City Commission

### Agenda Memo

16 April 2013

**From:** **Jim Germann, Information Technology Director**

**To:** **Gerry Vernon, City Manager**

**Subject:** **Purchase of Microsoft Office 2013 software**

**Objective:** Authorization for the acquisition of Microsoft Office 2013 software for the City Departments

**Explanation of Issue:** The City's network is currently utilizing the Microsoft Office 2003 version of office productivity software and has not upgraded our office productivity software since 2005. As part of the City's effort to modernize and improve productivity, we budgeted for an upgrade to the office productivity software utilized by our employees. In accordance with the City's Fiscal Policy all items in excess of \$10,000.00 must be presented to the City Commission for approval. The enclosed Office 2013 Software sheet contains a breakdown of the type and number of licenses for each department. Software purchased for outside agencies will be reimbursed to the City.

The Information Technology Department is seeking authorization to proceed with the purchase of the Microsoft Office 2013 software from CDW-G at cost of \$ 60,071.07.

**Budget Impact:** This projected purchase was included in the 2013 Department Budgets and was previously approved by the City Commission during the budgeting process.

**Alternatives:**

1. Approve, Disapprove, Modify, Table

**Recommendation:** Staff recommends a motion to approve this purchase as presented.



**Enclosures:** Office 2013 Software breakdown  
CDW-G software Quote

**From:** Anna Schaffner <annasch@cdwg.com>  
**Sent:** Friday, April 05, 2013 9:55 AM  
**To:** Germann, Jim  
**Subject:** CDW-G Quote Confirmation: Quote #DJTS510/P.O. Ref. OFFICE

**CDW-G QUOTE CONFIRMATION****DEAR JIM GERMANN,**

Thank you for considering CDW-G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

**QUOTE DETAILS****Requested:** 4/5/2013**Grand Total:** **\$60,071.07****Quote #:** DJTS510**Customer Number:** 6768530**Quote Reference:** OFFICE**QUOTE DETAILS LIST**

ITEM		QTY	CDW#	UNIT PRICE	EXT. PRICE
 NO IMAGE AVAILABLE	<b>MS GSA OFFICE PRO PLUS 2013</b> Mfg. Part#: 79P-04712 Electronic distribution - NO MEDIA Contract: CDW-G GSA Schedule (GS-35F-0195J) <a href="#">Go to Site</a>	21	2894917	\$348.04	\$7,308.84
 NO IMAGE AVAILABLE	<b>MS GSA OFFICE STD 2013</b> Mfg. Part#: 021-10293 Electronic distribution - NO MEDIA Contract: CDW-G GSA Schedule (GS-35F-0195J) <a href="#">Go to Site</a>	207	2894891	\$254.89	\$52,762.23

**Subtotal:** \$60,071.07**Shipping:** \$0.00**Sales Tax:** \$0.00**GRAND TOTAL:** **\$60,071.07**[Convert Quote to Order](#)**SHIPPING DETAILS****Shipping Address:**

CITY OF JUNCTION CITY  
JIM GERMANN  
700 N JEFFERSON ST  
JUNCTION CITY, KS 66441-3598

**Phone:** (785) 210-2950**Shipping Method:** ELECTRONIC  
DISTRIBUTION**Payment Terms:** Master Card / VISA

Microsoft Office 2013 Software

		Total	21	<b>\$7,308.84</b>	207	<b>\$52,762.23</b>
				\$348.04		\$254.89
Department	LOC	Name	Pro		Stan	
AD	AD	AD_CITY_CLERKA			X	
AD	AD	AD_FINANCEA			X	
AD	AD	AD_HRA			X	
AD	AD	AD_MANAGER			X	
AD	AD	AD_MANAGER_L			X	
AD	AD	AD_SECA			X	
AD	AD	SUNDOWN_SALUTEA			X	
			<b>0</b>	<b>\$0.00</b>	<b>7</b>	<b>\$1,784.23</b>
AD	CS	AD_CS_1			X	
AD	CS	AD_CS_2			X	
AD	CS	AD_CS_3			X	
AD	CS	AD_CS_4			X	
AD	CS	AD_CS_5			X	
AD	CS	AD_CS_READERS			X	
AD	CS	AD_CS_RECPT			X	
AD	CS	PS_AP_CLERK			X	
AD	CS	PS_CS_METERS1A			X	
AD	CS	PS_CS_METERSA			X	
AD	CS	PS_MC_1A			X	
AD	CS	PS_TREASURER			X	
			<b>0</b>	<b>\$0.00</b>	<b>12</b>	<b>\$3,058.68</b>
AD	MC	AD_MC_2	X			
AD	MC	AD_MC_3	X			
AD	MC	AD_MC_4	X			
AD	MC	AD_MC_CR			X	
AD	MC	AD_MC_PUBDEF			X	
AD	MC	AD_MC_VC			X	
AD	MC	PD_ATTNY_SECA	X			
AD	MC	PD_ATTORNEYA	X			
			<b>5</b>	<b>\$1,740.20</b>	<b>3</b>	<b>\$764.67</b>
<b>Department Totals</b>			<b>5</b>	<b>\$1,740.20</b>	<b>22</b>	<b>\$5,607.58</b>



Microsoft Office 2013 Software

		Total	21	<b>\$7,308.84</b>	207	<b>\$52,762.23</b>
				\$348.04		\$254.89
Department	LOC	Name	Pro		Stan	
FD		FD_AMB_1			X	
FD		FD_AMB_2			X	
FD		FD_AMB_3			X	
FD		FD_AMB_4			X	
FD		FD_AMB_5			X	
FD		FD_ARSON			X	
FD		FD_BCB			X	
FD		FD_CHIEFA			X	
FD		FD_CPTSA			X	
FD		FD_EMS_1B			X	
FD		FD_EMSC			X	
FD		FD_FS2_CLASS			X	
FD		FD_FS2_CPTS			X	
FD		FD_FS2B			X	
FD		FD_LAPTOP1			X	
FD		FD_SEC	X			
FD		FD_TR_1A			X	
FD		FD_TR_2A			X	
		Already Purchased	1		10	
		Needed	1		17	
		<b>Department Totals</b>	<b>0</b>	<b>\$0.00</b>	<b>7</b>	<b>\$1,784.23</b>
GEEM		GEEM_ASST			X	
GEEM		GEEM_DIRECTOR			X	
GEEM		GEEM_DIRECTORA			X	
GEEM		GEEM_OFFICE			X	
GEEM		GEEM_RADIO			X	
		<b>Department Totals</b>	<b>0</b>	<b>\$0.00</b>	<b>5</b>	<b>\$1,274.45</b>

# Microsoft Office 2013 Software

		Total	21	<b>\$7,308.84</b>	207	<b>\$52,762.23</b>
				\$348.04		\$254.89
Department	LOC	Name	Pro		Stan	
IT		CITY			X	
IT		CITY-APPS			X	
IT		CITY-WSVR08			X	
IT		CJC-GIS-01				
IT		CLEAN_XP			X	
IT		EMAIL			X	
IT		IS_2F_CONFA			X	
IT		IS_B_CONFA			X	
IT		IS_CC_WEB			X	
IT		IS_DIRECTRORA	X			
IT		IS_MONITOR			X	
IT		IS_P_LAPTOP			X	
IT		IT-PDC				
IT		JCFD				
IT		JCPD				
IT		JCPD_RMS			X	
IT		LEOS				
IT		MONITOR			X	
IT		PD-CITRIX			X	
IT		RAS			X	
IT		USVR			X	
IT		USVR1			X	
IT		VM-SVR			x	
IT		WSUS			x	
<b>Department Totals</b>			<b>1</b>	<b>\$348.04</b>	<b>18</b>	<b>\$4,588.02</b>

Microsoft Office 2013 Software

		Total	21	<b>\$7,308.84</b>	207	<b>\$52,762.23</b>
				\$348.04		\$254.89
Department	LOC	Name	Pro		Stan	
MS	CD	MS_I_1A			X	
MS	CD	MS_I_2A			X	
			<b>0</b>	<b>\$0.00</b>	<b>2</b>	<b>\$509.78</b>
MS	EN	MS_DIRECTORA			X	
MS	EN	MS_ENG_ASST_ENG	X			
MS	EN	MS_ENG_CARTA	X			
MS	EN	MS_SECB			X	
			<b>2</b>	<b>\$696.08</b>	<b>2</b>	<b>\$509.78</b>
MS	PW	MS_PW_CLERK			X	
MS	PW	MS_PW_DIR			X	
MS	PW	MS_PW_FLEET			X	
MS	PW	MS_PW_SAN			X	
MS	PW	MS_PW_SEC			X	
MS	PW	MS_PW_STREET			X	
MS	PW	MS_PW_UTIL			X	
			<b>0</b>	<b>\$0.00</b>	<b>7</b>	<b>\$1,784.23</b>
MS	PZ	MS_Z_ADMINA			X	
MS	PZ	MS_Z_INTERN			X	
MS	PZ	MS_Z_SECA			X	
			<b>0</b>	<b>\$0.00</b>	<b>3</b>	<b>\$764.67</b>
<b>Department Totals</b>			<b>2</b>	<b>\$696.08</b>	<b>14</b>	<b>\$3,568.46</b>

Microsoft Office 2013 Software

		Total	21	<b>\$7,308.84</b>	207	<b>\$52,762.23</b>
				\$348.04		\$254.89
Department	LOC	Name	Pro		Stan	
PD	AD	PD_AD_L1			X	
PD	AD	PD_AD_LA			X	
PD	AD	PD_AD_LB			X	
PD	AD	PD_AD_SEC	X			
PD	AD	PD_I_CPTA			X	
PD	AD	PD_OPS_CPT			X	
PD	AD	PD_PLOTTER			X	
			<b>1</b>	<b>\$348.04</b>	<b>6</b>	<b>\$1,529.34</b>
PD	CIU	PD_BE_ADMINA			X	
PD	CIU	PD_C_CPTA			X	
PD	CIU	PD_C_DARE			X	
PD	CIU	PD_C_SRO			X	
PD	CIU	PD_CE_1A			X	
PD	CIU	PD_CE_2A			X	
PD	CIU	PD_DISPLAY			X	
			<b>0</b>	<b>\$0.00</b>	<b>7</b>	<b>\$1,784.23</b>
PD	DSP	PD_D_1A			X	
PD	DSP	PD_D_2A			X	
PD	DSP	PD_D_3A			X	
PD	DSP	PD_D_4A			X	
			<b>0</b>	<b>\$0.00</b>	<b>4</b>	<b>\$1,019.56</b>
PD	DTF	PD_DTF_1			X	
PD	DTF	PD_DTF_1A			X	
PD	DTF	PD_DTF_2A			X	
PD	DTF	PD_DTF_3A			X	
PD	DTF	PD_DTF_4B			X	
PD	DTF	PD_DTF_5A			X	
PD	DTF	PD_DTF_6B			X	
PD	DTF	PD_DTF_7A			X	
PD	DTF	PD_DTF_VIDEO			X	
			<b>0</b>	<b>\$0.00</b>	<b>9</b>	<b>\$2,294.01</b>
PD	IN	JCPD216			X	
PD	IN	PD_I_1A			X	
PD	IN	PD_I_2			X	
PD	IN	PD_I_3			X	
PD	IN	PD_I_4A			X	
PD	IN	PD_I_LAB			X	
PD	IN	PD_I_LAB_L			X	
PD	IN	PD_I_LAB1			X	
PD	IN	PD_I_LT			X	
PD	IN	PD_I_SEC			X	
PD	IN	PD_K9A			X	
PD	IN	PD_MUGSHOTS			X	

Microsoft Office 2013 Software

		Total	21	<b>\$7,308.84</b>	207	<b>\$52,762.23</b>
				\$348.04		\$254.89
Department	LOC	Name	Pro		Stan	
PD	IN	PD_TRUB			X	
			<b>0</b>	<b>\$0.00</b>	<b>13</b>	<b>\$3,313.57</b>
PD	PA	JCPD_1			X	
PD	PA	JCPD_10			X	
PD	PA	JCPD_2			X	
PD	PA	JCPD_4			X	
PD	PA	JCPD_5			X	
PD	PA	JCPD_6			X	
PD	PA	JCPD_7			X	
PD	PA	JCPD_8			X	
PD	PA	JCPD_9			X	
PD	PA	PD_GCH			X	
PD	PA	PD_P_LTA			X	
PD	PA	PD_P_RW1			X	
PD	PA	PD_P_RW2			X	
PD	PA	PD_P_RW3			X	
PD	PA	PD_P_RW4			X	
PD	PA	PD_P_RW5			X	
PD	PA	PD_P_SGTA			X	
PD	PA	PD_P_TRACK			X	
PD	PA	PD_PC_VIDEO1	X			
PD	PA	PD_PC_VIDEOA	X			
			<b>2</b>	<b>\$696.08</b>	<b>18</b>	<b>\$4,588.02</b>
PD	RC	PD_DV_CW			X	
PD	RC	PD_R_1A			X	
PD	RC	PD_R_2A			X	
PD	RC	PD_R_3A			X	
PD	RC	PD_R_4			X	
PD	RC	PD_R_FRONTDESKA			X	
PD	RC	PD_R_SUPER			X	
			<b>0</b>	<b>\$0.00</b>	<b>7</b>	<b>\$1,784.23</b>
<b>Department Totals</b>			<b>3</b>	<b>\$1,044.12</b>	<b>64</b>	<b>\$16,312.96</b>

Microsoft Office 2013 Software

		Total	21	<b>\$7,308.84</b>	207	<b>\$52,762.23</b>
				\$348.04		\$254.89
Department	LOC	Name	Pro		Stan	
PR	12	R_12_MANAGER			X	
PR	12	R_12_RECPT			X	
			0	<b>\$0.00</b>	2	<b>\$509.78</b>
PR	POOL	R_POOL_CON			X	
PR	POOL	R_POOL_FD			X	
PR	POOL	R_POOL_OFFICE			X	
			0	<b>\$0.00</b>	3	<b>\$764.67</b>
PR	RMGC	GOLF_GM			X	
PR	RMGC	GOLF_MAINTSHOP			X	
PR	RMGC	GOLF_POS			X	
PR	RMGC	GOLF_POS1			X	
PR	RMGC	GOLF_SUPER_D			X	
PR	RMGC	GOLF_SUPER_L			X	
			0	<b>\$0.00</b>	6	<b>\$1,529.34</b>
PR	SC	R_SC_CON			X	
PR	SC	R_SC_DJ			X	
PR	SC	R_SC_FD			X	
PR	SC	R_SC_MANAGER_L			X	
PR	SC	R_SC_MANAGERA			X	
			0	<b>\$0.00</b>	5	<b>\$1,274.45</b>
PR	WUPD	PR_ADMINA			X	
PR	WUPD	PR_BUILDING			X	
PR	WUPD	PR_DIRECTORA			X	
PR	WUPD	PR_SHOPB			X	
PR	WUPD	R_JSCOOP			X	
			0	<b>\$0.00</b>	5	<b>\$1,274.45</b>
<b>Department Totals</b>			<b>0</b>	<b>\$0.00</b>	<b>21</b>	<b>\$5,352.69</b>
OH		OH_AM			X	
OH		OH_DIRECTOR				
OH		OH_MANAGER			X	
OH		OH_TECHA			X	
OH		OH_TO1			X	
OH		OH_TO2			X	
<b>Department Totals</b>			<b>0</b>	<b>\$0.00</b>	<b>5</b>	<b>\$1,274.45</b>

Microsoft Office 2013 Software

		Total	21	<b>\$7,308.84</b>	207	<b>\$52,762.23</b>
				\$348.04		\$254.89
Department	LOC	Name	Pro	Stan		
SO	AD	S_AD_L			X	
SO	AD	S_SEC			X	
SO	AD	S_SHERIFFA			X	
SO	AD	S_TRAINING			X	
SO	AD	S_USHERIFFA			X	
SO	CL	S_C_MFR1			X	
SO	CL	S_C_NIGHTS			X	
SO	CL	S_C_OPENFOX			X	
SO	CL	S_C_RECORDS			X	
SO	CI	S_C_SCAN			X	
SO	CL	S_C_SCAN3			X	
SO	CL	S_C_SPV			X	
SO	CL	S_C_WARRANTA			X	
SO	DE	S_D_1A	X			
SO	DE	S_D_2A	X			
SO	DE	S_D_3A	X			
SO	DE	S_D_4A	X			
SO	DE	S_D_5	X			
SO	DE	S_D_CPTA			X	
SO	DE	S_D_SGT	X			
SO	DE	S_INTERDICTION			X	
SO	DE	S_P_1			X	
SO	DE	S_P_10			X	
SO	DE	S_P_11			X	
SO	DE	S_P_12			X	
SO	DE	S_P_13			X	
SO	DE	S_P_14			X	
SO	DE	S_P_2			X	
SO	DE	S_P_3			X	
SO	DE	S_P_4			X	
SO	DE	S_P_5			X	
SO	DE	S_P_6			X	
SO	DE	S_P_7			X	
SO	DE	S_P_8			X	
SO	DE	S_P_9			X	
SO	DE	S_PC_VIDEO			X	
SO	DE	S_SHERIFF			X	
SO	IN	S_I_INVA	X			
SO	IN	S_I_LTSA	X			
SO	IN	S_I_PROPERTY	X			
SO	IN	S_I_SGT			X	
SO	IN	S_I_VAULTA	X			
SO	IN	S_RO_1			X	

# Microsoft Office 2013 Software

		Total	21	<b>\$7,308.84</b>	207	<b>\$52,762.23</b>
				\$348.04		\$254.89
Department	LOC	Name	Pro		Stan	
SO	IN	S_RO_2			X	
SO	JA	S_J_ADA			X	
SO	JA	S_J_B1A			X	
SO	JA	S_J_CLERKS			X	
SO	JA	S_J_CR			X	
SO	JA	S_J_FA			X	
SO	JA	S_J_FPRINT			X	
SO	JA	S_J_INTAKE1			X	
SO	JA	S_J_INTAKE2			X	
SO	JA	S_J_INTAKE3			X	
SO	JA	S_J_KITCHEN			X	
SO	JA	S_J_LT			X	
SO	JA	S_J_MUG			X	
SO	JA	S_J_NURSEA			X	
SO	JA	S_J_O_1A			X	
SO	JA	S_J_SGT			X	
SO	JA	S_J_VC			X	
SO	JA	S_P_CPTA			X	
		<b>Department Totals</b>	<b>10</b>	<b>\$3,480.40</b>	<b>51</b>	<b>\$12,999.39</b>



**From:** Todd Blanchette <todd.blanchette@tigerdirect.com>  
**Sent:** Tuesday, April 09, 2013 3:03 PM  
**To:** todd.blanchette@tigerdirect.com  
**Cc:** Germann, Jim  
**Subject:** Your TigerDirect Quote# J3758690


**Quote No. J3758690**
**Expires: 4/10/2013 12:00:00 AM**
**Bill To:**

Valued Customer  
 CITY OF JUNCTION CITY  
 700 N JEFFERSON  
 ATTN: ACCOUNTS PAYABLE  
 JUNCTION CITY, KS 66441  
 7852383103

**Ship To:**

JIM GERMAN  
 CITY OF JUNCTION CITY  
 700 N. JEFFERSON  
  
 JUNCTION CITY, KS 66441  
 7852383103

Dear Valued Customer ,

This email contains your quote summary. Should you have any additional questions or wish to complete your order, please feel free to call us at 8779988513. Please refer to quote number J3758690 when contacting us for assistance.

Regards,

Todd Blanchette  
 8779988513  
 9197604499  
[todd.blanchette@tigerdirect.com](mailto:todd.blanchette@tigerdirect.com)  
**TigerDirect.com**  
**Business To Business**

SKU	Manuf Part No	SKU Description	Unit Price	Qty	Total
YYT1-10969162	269-16094	Microsoft Office Professional 2013 - Product Key, 32/64-Bit (269-16094)	\$ 339.82	21	\$7,136.22
YYT1-10950371	021-10278	GV OFFICE STD 2013 EN OLP NL	\$ 266.76	207	\$55,219.32

**Purchase Order:**
**Shipping Method**

Total for all Items	\$ 62,355.54
Shipping & Handling:	\$ 0.00
Sales Tax:	\$ 0.00
<b>Quote Total:</b>	<b>\$ 62,355.54</b>

Lease Payments as low as \$1,535.82/mo.\*\*Click [here](#) for details or contact your account manager.

Payment Method: **Open Account**

**Additional comments:**

**\*\*\*\*\*Order must be placed on net 30 term account. Todd\*\*\*\*\***

Ask your agent about installation. We now offer expert hardware and software deployment services. No job is too big for us to handle from a simple small network to an enterprise level rollout.

**Thank you for the opportunity to provide you with the pricing and information above.**



## Terms & Conditions

- Sales tax will be charged where applicable unless a tax-exempt certificate is on file.
- Special buy prices are subject to change without notice in the event the manufacturer/supplier raises the price. Prices are subject to change on any Instant Rebate item.
- This offer shall be valid for 1 day. Because of market volatility, memory & CPU pricing are only valid for the same day as quotation, unless otherwise stated on this quote.
- This offer is contingent on quantity restrictions and is subject to product availability.
- Original or faxed copy of the purchase order is required on all PO orders.
- A Return Authorization Number (RMA) is required on all returns. The RMA can only be issued within 30 days of the original ship date. We reserve the right to charge a 15% re-stocking fee where applicable.
- Returns of defective and mis-picked software and some hardware are limited to exchanges only.  
Some defective hardware covered by the manufacturer's warranty must be handled directly through the respective manufacturer.
- All sales are final on special ordered items (no return, exchanges, or refunds).
- Shipping charges are contingent on quantity orders, total weight of products and unusual size.

TigerDirectB2B is not responsible for typographical errors or omissions. This email was sent to [todd.blanchette@tigerdirect.com](mailto:todd.blanchette@tigerdirect.com) in response to Order # J3758690.

Note that TigerDirectB2B never sells, rents, or shares your email address. For more information, please review the TigerDirectB2B Privacy Policy at: <http://biz.tigerdirect.com/sectors/aboutus/privacy.asp>

For Merchandise Returns: c/o TigerDirect Warehouse - 175 Ambassador Drive, Naperville, IL 60540

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[LEGAL NOTICES](#) | [PRIVACY POLICY](#)

**Backup material for agenda item:**

- f. Consideration and Approval for the purchase of Microsoft Exchange Server 2013 software from CDW-G.

**From:** Todd Blanchette <todd.blanchette@tigerdirect.com>  
**Sent:** Wednesday, April 10, 2013 1:26 PM  
**To:** Germann, Jim  
**Cc:** todd.blanchette@tigerdirect.com  
**Subject:** Your TigerDirect Quote# J3769229


**Quote No. J3769229**
**Expires: 4/11/2013 12:00:00 AM**
**Bill To:**

Jim Germann  
 City of Junction City  
 700 N Jefferson  
  
 Junction City, KS 66441  
 7852383103

**Ship To:**

Jim Germann  
 City of Junction City  
 700 N Jefferson  
  
 Junction City, KS 66441  
 7852383103

Dear Jim Germann,

This email contains your quote summary. Should you have any additional questions or wish to complete your order, please feel free to call us at 8779988513. Please refer to quote number J3769229 when contacting us for assistance.

Regards,

Todd Blanchette  
 8779988513  
 9197604499  
[todd.blanchette@tigerdirect.com](mailto:todd.blanchette@tigerdirect.com)  
**TigerDirect.com**  
**Business To Business**

SKU	Manuf Part No	SKU Description	Unit Price	Qty	Total
YYT1-10950272	312-04261	OB EXCHG SVR STD 2013 SGL OLP NL	\$ 636.28	1	\$636.28
YYT1-10950084	381-04315	Microsoft Exchange Server 2013 Standard CAL - License - 1 user CAL - MOLP: Open Business - Win - Single Language	\$ 69.83	283	\$19,761.89

**Purchase Order:**
**Shipping Method**

Total for all Items	\$ 20,398.17
Shipping & Handling:	\$ 0.00
Sales Tax:	\$ 0.00
<b>Quote Total:</b>	<b>\$ 20,398.17</b>

Lease Payments as low as \$535.04/mo.\*\*Click [here](#) for details or contact your account manager.

**Payment Method:**


**Additional comments:**

**This order must be placed on the net 30 term account. Todd**

Ask your agent about installation. We now offer expert hardware and software deployment services. No job is too big for us to handle from a simple small network to an enterprise level rollout.

**Thank you for the opportunity to provide you with the pricing and information above.**



## Terms & Conditions

- Sales tax will be charged where applicable unless a tax-exempt certificate is on file.
- Special buy prices are subject to change without notice in the event the manufacturer/supplier raises the price. Prices are subject to change on any Instant Rebate item.
- This offer shall be valid for 1 day. Because of market volatility, memory & CPU pricing are only valid for the same day as quotation, unless otherwise stated on this quote.
- This offer is contingent on quantity restrictions and is subject to product availability.
- Original or faxed copy of the purchase order is required on all PO orders.
- A Return Authorization Number (RMA) is required on all returns. The RMA can only be issued within 30 days of the original ship date. We reserve the right to charge a 15% re-stocking fee where applicable.
- Returns of defective and mis-picked software and some hardware are limited to exchanges only.  
Some defective hardware covered by the manufacturer's warranty must be handled directly through the respective manufacturer.
- All sales are final on special ordered items (no return, exchanges, or refunds).
- Shipping charges are contingent on quantity orders, total weight of products and unusual size.

TigerDirectB2B is not responsible for typographical errors or omissions. This email was sent to [Jim.Germann@JCKS.com](mailto:Jim.Germann@JCKS.com) in response to Order # J3769229.

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For Merchandise Returns: c/o TigerDirect Warehouse - 175 Ambassador Drive, Naperville, IL 60540

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# **City of Junction City**

## **City Commission**

### **Agenda Memo**

16 April 2013

**From:** **Jim Germann, Information Technology Director**

**To:** **Gerry Vernon, City Manager**

**Subject:** **Purchase of Microsoft Office 2013 software**

**Objective:** Authorization to purchase Microsoft Exchange Server 2013 software and required client licenses for the City Departments for an amount of \$15,537.49.

**Explanation of Issue:** The City's network is currently utilizing the Microsoft Exchange 2003 version for email connectivity and has not upgraded our email software since 2005. As part of the City's effort to modernize and improve productivity, we budgeted for an upgrade to the email software utilized by our employees. In accordance with the City's Fiscal Policy all items in excess of \$10,000.00 must be presented to the City Commission for approval. The enclosed Exchange 2013 Software sheet contains a breakdown of the type and number of licenses for each department. Software purchased for outside agencies will be reimbursed to the City.

The Information Technology Department is seeking authorization to proceed with the purchase of the Microsoft Exchange Server 2013 software from CDW-G at cost of \$15,537.49

**Budget Impact:** This projected purchase was included in the 2013 Department Budgets and was previously approved by the City Commission during the budgeting process.

**Alternatives:**

1. [Approve, Disapprove, Modify, Table](#)

**Recommendation:** Staff recommends a motion to approve this purchase as presented.

**Enclosures:** Exchange Server 2013 Software breakdown  
CDW-G software Quote

**From:** Anna Schaffner <annasch@cdwg.com>  
**Sent:** Friday, April 05, 2013 9:53 AM  
**To:** Germann, Jim  
**Subject:** CDW-G Quote Confirmation: Quote #DJMK895/P.O. Ref. EXCHANGE 2013

**CDW-G QUOTE CONFIRMATION****DEAR JIM GERMANN,**

Thank you for considering CDW-G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

**QUOTE DETAILS**

**Requested:** 3/28/2013  
**Quote #:** DJMK895  
**Quote Reference:** EXCHANGE 2013

**Grand Total:** **\$15,537.49**  
**Customer Number:** 6768530

**QUOTE DETAILS LIST**

ITEM		QTY	CDW#	UNIT PRICE	EXT. PRICE
 NO IMAGE AVAILABLE	<b>MS GSA EXCH SRV STD 2013</b> Mfg. Part#: 312-04281 Electronic distribution - NO MEDIA Contract: CDW-G GSA Schedule (GS-35F-0195J) <a href="#">Go to Site</a>	1	2894898	\$484.72	\$484.72
 NO IMAGE AVAILABLE	<b>MS GSA EXCH STD 2013 UCAL</b> Mfg. Part#: 381-04355 Electronic distribution - NO MEDIA Contract: CDW-G GSA Schedule (GS-35F-0195J) <a href="#">Go to Site</a>	283	2894900	\$53.19	\$15,052.77

**Subtotal:** \$15,537.49  
**Shipping:** \$0.00  
**Sales Tax:** \$0.00  
**GRAND TOTAL:** **\$15,537.49**

[Convert Quote to Order](#)**SHIPPING DETAILS**

**Shipping Address:**  
CITY OF JUNCTION CITY  
JIM GERMANN  
700 N JEFFERSON ST  
JUNCTION CITY, KS 66441-3598

**Phone:** (785) 210-2950  
**Shipping Method:** ELECTRONIC  
DISTRIBUTION

**Payment Terms:** Master Card / VISA

# Exchange Server 2013

## Client Licenses

		Total	283	\$15,052.77
				\$53.19
<b>Department</b>	<b>LOC</b>	<b># of Users</b>		
AD	AD	8	8	\$425.52
AD	CC	5	5	\$265.95
AD	CS	10	10	\$531.90
AD	MC	8	8	\$425.52
		<b>Department Totals</b>	<b>31</b>	<b>\$1,648.89</b>
FD		53	53	\$2,819.07
		<b>Department Totals</b>	<b>53</b>	<b>\$2,819.07</b>
GEEM		4	4	\$212.76
		<b>Department Totals</b>	<b>4</b>	<b>\$212.76</b>
IT		5		
		<b>Department Totals</b>	<b>5</b>	<b>\$265.95</b>
MS	CD	2	2	\$106.38
MS	EN	7	7	\$372.33
MS	PW	9	9	\$478.71
MS	PZ	3	3	\$159.57
		<b>Department Totals</b>	<b>21</b>	<b>\$1,116.99</b>
OH		6	6	\$319.14
		<b>Department Totals</b>	<b>6</b>	<b>\$319.14</b>
PD	AD	5	5	\$265.95
PD	CIU	6	6	\$319.14
PD	DSP	11	11	\$585.09
PD	DTF	7	7	\$372.33
PD	IN	9	9	\$478.71
PD	PA	28	28	\$1,489.32
PD	RC	7	7	\$372.33
PD	GVP	9	9	\$478.71
PD	County At	6	6	\$319.14
		<b>Department Totals</b>	<b>88</b>	<b>\$4,680.72</b>



# Exchange Server 2013

## Client Licenses

		Total	283	<b>\$15,052.77</b>
				\$53.19
<b>Department</b>	<b>LOC</b>	<b># of Users</b>		
PR	12	2	<b>2</b>	<b>\$106.38</b>
PR	POOL	1	<b>1</b>	<b>\$53.19</b>
PR	RMGC	3	<b>3</b>	<b>\$159.57</b>
PR	SC	2	<b>2</b>	<b>\$106.38</b>
PR	WUPD	4	<b>4</b>	<b>\$212.76</b>
		<b>Department Totals</b>	<b>12</b>	<b>\$638.28</b>
SO	AD	3	<b>3</b>	<b>\$159.57</b>
SO	CL	7	<b>7</b>	<b>\$372.33</b>
SO	DE	26	<b>26</b>	<b>\$1,382.94</b>
SO	IN	4	<b>4</b>	<b>\$212.76</b>
SO	JA	23	<b>23</b>	<b>\$1,223.37</b>
		<b>Department Totals</b>	<b>63</b>	<b>\$3,350.97</b>



Direct Technology  
G R O U P

**Direct Technology Group**  
5101 NW 21st Avenue  
Suite 140  
Fort Lauderdale, Florida 33309  
United States  
<http://www.directtechnologygroup.com>

## Quotation

**Date**  
Apr 5, 2013 12:35 PM EDT

**Doc #**  
28932 - rev 1 of 1

**Description**  
Microsoft Licenses

**SalesRep**  
Kleinmann, Andrew  
(P) 954-739-4700 ext. 221  
(F) 954-739-4900

**Customer Contact**  
Germann, Jim  
(P) 785-238-3103 ext. 210  
[Jim.Germann@jcks.com](mailto:Jim.Germann@jcks.com)

### Customer

City of Junction City (C03779)  
700 N Jefferson  
Junction City, Kansas 66441  
(P) (785) 238-3103

### Bill To

### Ship To

City of Junction City  
Germann, Jim  
700 N Jefferson  
Junction City, Kansas 66441  
(P) 785-238-3103 ext 210

<b>Customer PO:</b> None	<b>Terms:</b> Undefined	<b>Ship Via:</b> FedEx Ground
<b>Special Instructions:</b> None	<b>Carrier Account #:</b> None	

Item	Description	Part #	Qty	Unit Price	Total
1	Microsoft Office Professional Plus 2013 License - 1 PC - local - MOLP: Government - Win - English	79P-04770	21	\$351.79	\$7,387.59
2	Microsoft Office Standard 2013 License - 1 PC - local - MOLP: Government - Win - English	021-10278	207	\$258.09	\$53,424.63
3	Microsoft Exchange Server 2013 Standard License - 1 server - local - MOLP: Government - Win - English	312-04275	1	\$490.73	\$490.73
4	Microsoft Exchange Server 2013 Standard CAL License - 1 user CAL - local - MOLP: Government - Win - English	381-04343	283	\$53.86	\$15,242.38

Subtotal: \$76,545.33  
Tax (0.000%): \$0.00  
Shipping: \$0.00  
**Total: \$76,545.33**

Due to the volatile nature of prices within the IT industry, this quote is valid for 15 days from the date that it was emailed you. If you require further clarification please contact your sales rep.

These prices do NOT include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability.

**Backup material for agenda item:**

- g. Consideration and formal acceptance KMU Conference delegates.

**City of Junction City**  
**City Commission**  
**Agenda Memo**

April 16, 2013 Meeting

**From:** Cheryl S. Beatty, Finance Director/Assistant Manager  
**To:** City Commissioners and Gerry Vernon, City Manager  
**Subject:** Appointment of KMU Conference Delegates

---

**Objective:** Consideration and formal acceptance KMU Conference delegates.

**Explanation of Issue:** The City is a member of the Kansas Municipal Utilities and their annual conference is in May. Greg and I plan on attending because there is valuable utility training and updates that we need to learn more about. They will conduct their annual business meeting at that conference, which requires appointed delegates to represent the city. We are requesting that I be named the voting delegate and Greg be appointed the alternate.

**Budget Impact:** No budget impact.

**Alternatives:** It appears that the City Commission may approve, disapprove or modify the proposed delegate recommendation.

**Recommendation:** Appointment of myself as the voting delegate to represent Junction City at the Kansas Municipal Utilities Conference and Greg McCaffery as the alternate.

**Suggested Motion:** Commissioner \_\_\_\_\_ moves to approve the appointments as presented. Commissioner \_\_\_\_\_ seconded the motion.

**Enclosure:** Copy of Delegate Designation Form



KANSAS  
MUNICIPAL  
UTILITIES

**Designation of Voting Delegate  
to the  
2013 Annual Meeting of Kansas Municipal Utilities**

\_\_\_\_\_ (city/utility)  
hereby designates the following individuals as a Voting Delegate and Alternate Voting Delegate to the Annual Meeting of Kansas Municipal Utilities to be conducted in Wichita, Kansas on May 10, 2013.

- Voting Delegate: Cheryl Beatty (name)  
CFO/Assistant Manager (title)
- Alternate Voting Delegate: Greg McCaffery (name)  
Municipal Service Director (title)

(The Alternate Voting Delegate will only vote in the absence of the Voting Delegate at the Annual Meeting of Kansas Municipal Utilities)

The individual(s) named above have been approved by the governing body at a meeting conducted on April 16, 2013 (date).

ATTEST:

\_\_\_\_\_ (city clerk/board secretary)

\_\_\_\_\_ (date)

**Please return by April 15, 2013 to:**

Kansas Municipal Utilities  
101 ½ N. Main Street  
McPherson, KS 67460

**Backup material for agenda item:**

- h. Consideration of request for street closing for the Armed Forces Day and Military Appreciation Day Celebration event on May 18, 2013.

# **City of Junction City**

## **City Commission**

### **Agenda Memo**

April 16, 2013

**From:** Tim Brown, Chief of Police  
**To:** Gerry Vernon, City Manager  
**Subject:** Armed Forces Day and Military Appreciation Day Celebration

---

**Objective:** The Junction City Flint Hills Morning Rotary requests the closure of the 100 block of West 5th Street from 8:00 am to 3:00 pm on May 18, 2013.

**Explanation of Issue:** The closure is to host an Armed Forces Day and Military Appreciation Day Celebration in Heritage Park.

**Budget Impact:** There is no impact on the budget.

**Alternatives:** The Commission may approve, deny, or modify the request.

**Special Considerations:** There are no special considerations.

**Recommendation:** Staff recommends approval of the street closing.

**Suggested Motion:**

Move to approve the street closing request for the Armed Forces Day and Military Appreciation Day Celebration.

**Enclosures:** Armed Forces Day and Military Appreciation Day Celebration flyer



JUNCTION CITY FLINT HILLS  
MORNING ROTARY



INVITES YOU TO

**ARMED FORCES DAY  
AND  
MILITARY APPRECIATION  
DAY  
CELEBRATION**

**MAY 18, 2013  
10 AM—2PM  
HERITAGE PARK  
6TH AND WASHINGTON ST.**

*Military*  
★ APPRECIATION MONTH ★  
MAY 1—31



MUSIC      FOOD

ENTERTAINMENT

KIDS WELCOME

STATIC DISPLAYS

DRAWINGS





**Backup material for agenda item:**

- a. Arbor Day Proclamation, Proclaiming April 26, 2013 Arbor Day in Junction City and Arbor Day Poster Presentation

# **City of Junction City City Commission Agenda Memo**

April 16, 2013

**From:** Ray Ibarra, Director of Public Works  
**To:** City Commissioners and Gerry Vernon, City Manager  
**Subject:** **Proclamation - Arbor Day in the City of Junction City,  
April 26, 2013**

---

**Explanation of Issue:** The City staff desires to continue to celebrate and look to bring forth the knowledge and awareness of "**Arbor Day**" here in Junction City.

For the 37<sup>th</sup> consecutive year the City of Junction City has been named a **Tree City USA** designation, and as part of the overall program the City is required to have an Arbor Day celebration and program. This includes sponsorship of an annual Tree Poster Program, funding for tree & forestry preservation, Woodland Ordinance provisions, and a Tree & Flower Board. This year staff will be providing over 100 tree saplings for school age kids whom participated within this year's poster program

This year **Arbor Day** is celebrated in the State of Kansas on April 26, 2013. As a part of the City's overall celebration, the City staff would like to have the Mayor, on behalf of the City present a framed poster to Shali Hancock's, 5th Grader at Franklin Elementary School, in Junction City, for the winning poster in the North Central District from the Kansas Forest Service.

**History:** In 1854 J. Sterling Morton moved from Detroit to the area that is now the State of Nebraska. At that time there were virtually no trees in the area and he and the other pioneers desired to have them in their surroundings. They also noticed that trees were needed to act as windbreaks to stabilize the soil and to provide shade from the sun, fuel and building materials. Morton planted many trees around his own home but wanted to encourage and enable others to do the same.

At a Nebraska State Board of Agriculture meeting on January 4, 1872, he proposed a holiday to plant trees on April 10, 1872. This was known as "**Arbor Day**" and prizes were awarded to the counties and individuals who planted the most trees on the day. A total of about one million trees were planted in Nebraska on the first Arbor Day. In 1874, Governor Robert W Furnas officially proclaimed that Arbor Day would be observed on April 10, 1884. In 1885, it became a legal holiday and was moved to April 22, which was Morton's birthday. In 1989 the official state holiday was moved to the last Friday in April. In Nebraska, Arbor Day is now observed on the last Friday in April, which is also when National Arbor Day is observed. Former President Richard Nixon proclaimed the last Friday in April as National Arbor Day during his presidency in 1970.

The City of Junction City, has been participating in Arbor Day for the 37<sup>th</sup> straight year, in keeping with its Tree City USA designation.

Enclosures: Proclamation – Arbor Day, April 26, 2013



## ***CITY OF JUNCTION CITY***

### ***ARBOR DAY***

### ***PROCLAMATION***

**WHEREAS**, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, this holiday called ***Arbor Day***, was first observed with the planting of more than a million trees in Nebraska; and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world; and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

**WHEREAS**, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

**WHEREAS**, trees are a source of joy and spiritual renewal; and

**WHEREAS**, Junction City has been recognized as a Tree City USA for the 37<sup>th</sup> year by the National Arbor Day Foundation and desires to continue its tree-planting ways;

**NOW, THEREFORE, I, Pat Landes, MAYOR** of the City of Junction City, Geary County, Kansas, do hereby proclaim April 26, 2013 as the 141st Anniversary celebration of

### ***ARBOR DAY***

In the City of Junction City, and I urge all citizens to support efforts to care for our trees and woodlands and to support our City's Community Forestry Program, and

**FURTHER**, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

Given under my hand and Seal of the City of Junction City, State of Kansas, this 16<sup>th</sup> Day of April, 2013.

---

Pat Landes  
Mayor

**Backup material for agenda item:**

- b. Proclamation Proclaiming and Celebrating National Drinking Water Week, May 5-11, 2013 in Junction City

# City of Junction City

## City Commission

### Agenda Memo

April 16, 2013

**From:** Gregory S. McCaffery, Municipal Services Director  
**To:** City Commission and Gerry Vernon, City Manager  
**Subject:** **Proclamation - National Drinking Water Week in the City of Junction City, May 5-11, 2013**

---

**Explanation of Issue:** For more than 35 years, American Water Works Association (AWWA) and its members have celebrated Drinking Water Week – a unique opportunity for both water professionals and the communities they serve to join together to recognize the vital role safe and sustainable supply of drinking water provides to our daily lives.

In 2013, the City of Junction, City jointly with Veolia Water, wish to celebrate and look to bring forth the knowledge and awareness of **Our Drinking Water Supply** here in Junction City.

AWWA has selected **“What Do You Know About H<sub>2</sub>O ?.....”** as its theme for 2013’s National Drinking Water Week, which will be celebrated during the week of May 5-11, 2013 across North America.

Throughout the week, AWWA, the State of Kansas, the City of Junction City, and other partners across the water community will celebrate water by recognizing the essential role drinking water plays in our daily lives, with special attention on the ways in which all water consumers can get to know their H<sub>2</sub>O.

***“Drinking Water Week provides an excellent time to focus on the role we all play in understanding and caring for our water supplies and systems,” said AWWA Executive Director David LaFrance. “Let’s use this opportunity to help protect all of our communities’ health and vitality by learning more about how we maintain a safe and sustainable supply of drinking water.”***

**History of the Program:** In 1988, AWWA brought the event to the attention of the US government and formed a coalition along with the League of Women Voters, the Association of State Drinking Water Administrators and the US Environmental Protection Agency. Rep. Robert Roe and Sen. Dennis DeConcini subsequently sponsored a resolution to name the first week of May as National Drinking Water Week, and an information kit was distributed to the media and to more than 10,000 utilities. Willard Scott, the NBC Today Show weatherman, was featured in public service announcements that aired between May 2 and 8. The week-long observance was declared in a Joint Congressional Resolution and signed by then-President Ronald Reagan. The following year AWWA approached several organizations to participate. Through those efforts the National Drinking Water Alliance was formed of 15 nonprofit educational, professional and public interest organizations. The Alliance dedicated itself to public awareness and involvement in public and private drinking water issues and continued its work to organize a major annual educational campaign built around National Drinking Water Week. The power of the multi-organization Alliance enabled National Drinking Water Week to grow into widespread and committed

participation throughout the United States and Canada. In 1991, the Alliance launched a national campaign to inform the public about America's drinking water, which has continued on a yearly basis.

In a means to commemorate the occasion, water utilities, environmental advocates and others will celebrate drinking water through school events, public presentations and community festivals. They will also provide their communities with important tips for protecting water quality within our own homes and learning more about how drinking water is regulated and delivered.

The City of Junction City and Veolia Water are jointly looking to have a open house at the City's Water Treatment Plant during the week, provide the public information on ***Our Water Supply***, press releases, tips and other information on **Our Public Drinking Water Supply** during the week.

Further and in keeping with the City of Junction City's desire to recognize our men and women within the areas of our water drinking water supply it is requested that the enclosed City of Junction City Proclamation be read, the Mayor to sign, and the official seal of the City be affixed to the proclamation and displayed within the front lobby of City Hall and also at the Water Treatment Plant, along with the official poster of the American Water Works Association, at each location, thereby acknowledging **National Drinking Water Week in City of Junction City May 5-11, 2013.**

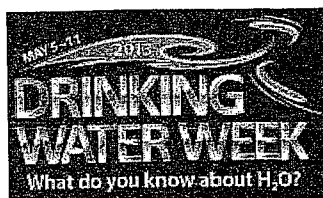
Enclosures: Proclamation – National Drinking Water Week, May 5-11, 2013



**City of Junction City**

**Proclamation**

**Drinking Water Week**



*Whereas, water is our most valuable natural resource; and*

*Whereas, only tap water delivers public health protection, fire protection, support for our economy and the quality of life we enjoy; and*

*Whereas, any measure of a successful society – low mortality rates, economic growth and diversity, productivity, and public safety – are in some way related to access to safe water; and*

*WHEREAS, we are all stewards of the water infrastructure upon which future generations depend; and*

*WHEREAS, each citizen of our city is called upon to help protect our source waters from pollution, to practice water conservation, and to get involved in local water issues by getting to know their water;*

*Now, therefore, I, Pat Landes Mayor of the City of Junction City do hereby proclaim the week of May 5-11<sup>th</sup> 2013*

***“National Drinking Water Week”***

***In The***

***City of Junction City***

*And call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public drinking water and to recognize the contributions which our staff and officials make every day in bring and providing us a safe and quality drinking water.*

*Given under my hand and Seal of the City of Junction City, State of Kansas, this 16<sup>th</sup> Day of April, 2013.*

\_\_\_\_\_  
**Pat Landes**  
**Mayor**

**Backup material for agenda item:**

- b. Election of Mayor.



## **Election of the Mayor**

### **SECTION 105.040: - CHAIRMAN—MAYOR**

The Commission shall choose its own Chairman annually, and the Chairman shall have the title of Mayor during the year of his/her office, to the end that the City shall have an official head on formal occasions.

*(R.O. 1956; CC 1965 §1-104)*

## **Mayoral Election Process**

Procedure created April 2010

1. The Mayor turns over the meeting to the City Manager
2. The City Manager explains the following process:

CM calls for nominations

Those nominations do not need a second

Nominations continue until 3 consecutive non-responsive calls or a motion for nominations to cease

Motion to Cease

2<sup>nd</sup> of motion

Vote by Roll Call

Vote on Mayoral nominations in the order received

Vote by Roll Call

3. The City Manager proceeds by:

Calling for nominations for Mayor to a term ending April 20XX

Takes nominations

Votes on nomination until a member is successfully selected

Nomination for Mayor	Nomination by	Vote

**Backup material for agenda item:**

- c. Election of Vice Mayor.

## Election of Vice Mayor

While not specifically referenced in our ordinances, past procedure provides that the Vice Mayor is elected by the Commission annually via a nomination process in April for a one year term.

**Backup material for agenda item:**

- d. Appointment of Commissioners to City boards.

Appointment of Commissioners to City boards.

Every second meeting in April, the Mayor appoints Commissioners to the following boards for one year terms:

**1. Health Board**

Currently meets monthly on third Wednesday at 8:00 a.m.

**2. Convention & Visitors Bureau**

Currently meets monthly on third Tuesday at 12:00 noon.

**3. Animal Shelter**

Currently meets monthly on second Wednesdays at 3:00 p.m.

**4. Military Affairs**

Currently meets monthly on second Thursdays at 4:00 p.m. (18th @ 3pm this month)

**5. Chamber of Commerce Board of Directors & Economic Development Advisory Committee**

(Appointment by Commission)

Chamber Board meets the last Tuesday of every month at 9:00 a.m. The EDCAC meets on the second Thursday of every month at 9:30 a.m.

**Backup material for agenda item:**

- e. Commission appointment of official City newspaper (Daily Union).

Typically, a motion from the floor designating the Daily Union as the official newspaper of the City is in order. A second to the motion is required followed by a voice vote.



**Backup material for agenda item:**

- f. Consideration and Approval of Award of Bid - Heritage Park Electrical Power Supply.

# City of Junction City

## City Commission

### Agenda Memo

April 16, 2013

**From:** Gregory S. McCaffery, Municipal Services Director  
**To:** City Commission and Gerry Vernon, City Manager  
**Subject:** **Award of Bid – Heritage Park Electrical Improvements**

---

**Objective:** The consideration and approval of the award of bid to McCaleb Electric for the Heritage park Electrical Improvements Project.

**Explanation of Issue:** The City staff in discussions with Sundown Salute has determined the need to improve upon the electrical power supply for the overall park. These improvements will in part provide improvements to the Food Court and the Crafter Areas. These areas are outlined within the attached drawing, Exhibit A, Park Electrical Improvements.

City staff presented to the City Commission a recommendation on planned improvements at its meeting of March 19, 2013. The Commission further directed staff to obtain bids for the project.

After further discussion, City staff developed bid documents which provided for proposals for two options, Food Court Area and Crafter Area. It was the intent of staff to obtain pricing on both areas at this time, with the desire to proceed with each, should the pricing be within a reasonable means.

The City staff advertised this project for bid within The Daily Union, placed the advertisement and specifications on the City's website and also direct solicited bids from licensed contractors whom have completed similar type work within the City. Bids were received by the City Clerk on April 10, 2013, with 4 bids being obtained and are tabulated below:

<b>Bidder</b>	<b>Bid Amount (Food Area)</b>	<b>Crafter Area</b>
Dave's Electric	\$36,242	\$9,329
DL Smith	\$26,800	\$7,700
McCaleb Electric	\$32,383	\$8,843
International Electric	\$76,060	\$28,830

A bid tab and contract specifications outlining the scope of the program is enclosed. City staff has reviewed the bids as received and recommends proceeding with both the Food Area and Crafter Area at this time given above pricing.

Should the City Commission approve the award of bid it is anticipated the work would be completed by May 29, 2013.

**Budget Impact:** Funding for this project would need to be programed within the 2013 budget in the amount of \$41,226. As indicated Sundown Salute and other users will be

contributing toward payback of this project on an annual basis. This award does not include the Westar transformer as required. This will add approximately \$22,500.00 to the project for a total of \$63,726.00

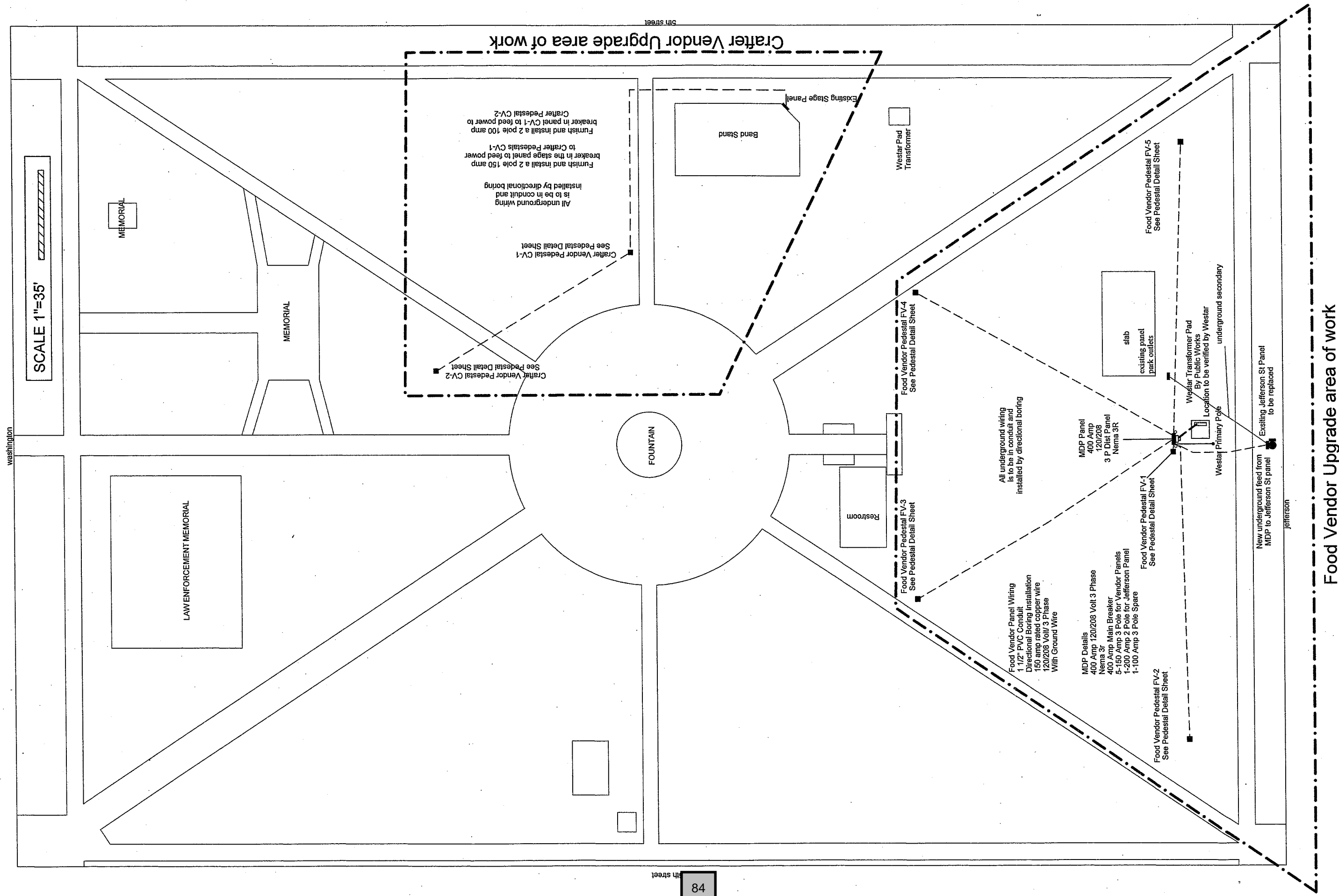
**Alternatives:** The City Commission may approve, modify, table or deny the bid/ contract request

**Recommendation:** Staff recommends approval of the award of bid for the Heritage Park Electrical Improvements for the Food Court Area in the amount not to exceed \$32,383 and for the Crafter Area in an amount not to exceed \$8,843, for a total bid of \$41,226 to McCaleb Electric. Although DL Smith Electric was the low bidder, the bid submitted did not meet bid specifications as it included aluminum wiring and not copper wiring as specified.

**Suggested Motion:** Commissioner \_\_\_\_\_ moves to approve the award of bid to McCaleb Electric with an amount not to exceed \$41,226 as presented.

Commissioner \_\_\_\_\_ seconded the motion.

**Enclosures:** Heritage Park Electrical Improvements - Bid Tabulation  
Heritage Park Electrical Improvements - Specifications



**Bid:** Heritage Park Electrical Improvements

**Date:** 4/10/2013

**Time:** 10:00 AM

**Department:** Engineering

No.	Direct Solicited	Bidder	Local Vendor Preference	Bid Bond	Performance and Material Bond	Addendum	Signed Bid	Bid Amount
1	X	Dave's Electric	X				X	\$36,242+\$9,329=\$45,571
2		DL Smith					X	\$26,800+\$7,700=\$34,500
3	X	McCaleb Electric	X				X	\$32,383+\$8,843=\$41,226
4		International Electric					X	\$76,060+\$28,830=\$104,890

**\*As Read Only**

*Bid Rank
3
1
2
4



**CITY OF JUNCTION CITY  
JUNCTION CITY, KANSAS**

**REQUEST FOR BID (RFB)  
ELECTRICAL SUPPLY  
FOR  
HERITAGE PARK**

**OVERVIEW**

The City of Junction City (City) is soliciting bids for the installation and modifications of the electrical supply and equipment to be installed at Heritage Park, to be use towards events within the City park.

The bid package shall be submitted in a sealed envelope labeled "**Electrical Supply Heritage Park**" in the center and the name of the company submitting the bid clearly identified in the upper left hand corner on or before **10:00 A.M. local time, April 10, 2013**. The bid package shall be delivered to the Junction City Hall, City Clerk's Office, located at 700 N. Jefferson, Junction City, Kansas 66441. Questions concerning this solicitation shall be directed to Ray Ibarra, Director of Public Works, (785)-238-7142 or email [ray.ibarra@jcks.com](mailto:ray.ibarra@jcks.com).

For specific instructions on information to include in the bid, refer to the section entitled *Scope of Work*. Evaluation of the Bids and ultimate selection is identified in the section entitled *Selection of Bid* below. The bid forms and specifications may be picked up at the City Clerk's Office between the hours of 8:30 A.M. and 4:30 P.M., Monday through Friday or obtained online via the City website [www.junctioncity-ks.com](http://www.junctioncity-ks.com). All bids shall remain open for thirty (30) days after the day of Bid Opening, but Owner may in their sole discretion, release any Bid.

**PROJECT DESCRIPTION**

The purpose of the project is to provide electrical power and modifications to the electrical power supply, which are apart of the overall Heritage Park system owned and operated by the City.

## SCOPE OF WORK

The Scope of Work will include, at a minimum, the following elements:

1. The bidder is to reference *Exhibit A, Heritage Park Electrical Improvements Up-grade* for itemized items of work.
2. The bidder shall include costs for all labor, materials and equipment costs necessary for installation of the items of work, including yet not limited to MDP Panel, Food and Crafter Vendor Pedestals, panels/ cabinets, conduits, wiring and final restoration in order to complete the work.
3. All conduit shall be directional bored to and from each panel/ pedestal as indicated on the plans.
4. The Vendor Pedestals shall be per the *Exhibit B, Vendor Pedestals* within the specifications. The City of Junction City Department of Public Works will excavate, frame, concrete pour and backfill all panel pads and pedestal pads per Exhibit B within the specifications. Coordination of the needed sleeves/ conduits shall be coordinated by the contractor as a part of this work. All sleeves/ conduits needed for the panels and pads shall be included within the contractor's items of work and included within one's lump sum bids.
5. The contractor is to provide a Project Schedule, within 3 days to the City, for review and approval, once a notice of proceed has been issued.
6. The Power Systems for the *Food Vendor Upgrade (Exhibit C)* and *Crafter Area Upgrade (Exhibit D)* shall be per the referenced exhibits within the specifications.
7. Shop Drawings shall be submitted by the contractor for each item of work, prior to order/ construction activities taking place, for review and approval by the City.
8. The MDP Panel, Food Vendor and Crafter Vendor Pedestals are approximate in locations. Final locations will be determined in the field by the City prior to the contractor proceeding with construction of the items of work.
9. The City will coordinate the electrical power supply from Westar for the electrical transformer upgrade for the power on Jefferson Street as a part of the project. It is anticipated their work will be started May 8, 2013 with completion with 7 days from start date.
10. All contractor work is to be completed on or before May 29, 2013. Liquidated damages in the amount of \$500.00 per day will be accessed against the contractor for each day in which this deadline has not be met.
11. Disruption of the park areas and grounds are to be kept to a minimum.



## **PERMITS**

1. All work for the electrical power supply modifications and new services shall obtain a non-fee permit through the City of Junction City Building and Codes Department
2. Contractor for the work shall be licensed with the City of Junction City

Before submitting a Bid, each Bidder must (a) examine these contract documents thoroughly; (b) must familiarize themselves with local conditions that may in any manner affect performance of the work; (c) familiarize themselves with Federal, State, and local laws, ordinances, rules and regulations affecting performance of the work; and (d) carefully correlate their observations with the requirements on the bid documents.

## **WORKMANSHIP**

1. All work shall be per code requirements and the current code adopted by the City.
2. Work shall include all materials, labor and equipment necessary to complete the work.

## **ELECTRICAL WORK**

1. *Exhibit A, Heritage Park Electrical Improvements Up-grade*, outlines the various items of major work required for the electrical power supply and modifications. This work shall include all materials, labor, equipment necessary needed to furnish and install the needed electrical power supply upgrades and modifications in order to complete the work.
2. Each installation panel shall be manually checked for a complete start-up through the use of the City's system and shall be completed as part of the items of work.
3. All panels, boxes, rack assemblies shall be constructed of steel, with shop drawings being submitted to the City for approval prior to the order and construction of the item of work.
4. Shop drawings shall be submitted, in triplet (sets of 3) form for all items of work, and shall be reviewed and approved by the City prior to the start of the items of work.

## **INSPECTION OF SITES**

The City's power supply system is a part of the overall operations within the Heritage Park maintained by the City. In order to assist in one's bid proposal, review of the existing electrical supply and/ or review of the facilities one may contact Ray Ibarra, Director of Public Works, Phone 785-238-7142, for this system review.

## **LOCAL VENDER PREFERENCE**

The City has in place through our Fiscal Policy, a Local Vendor Preference clause which provides for a 3% differential on bids received from local businesses (See Exhibit E). This preference will be acknowledged as part of the bid tabulations.

## **CONTRACT SECURITY**

The contractor shall be required to provide a performance bond per the City standards for the electrical work completed providing contract surety for the value of the work completed.

## **KANSAS SALES TAX EXEMPTION**

This project shall be governed by the State of Kansas sales tax for provisions for items of work. Prior to order items of work the successful contractor shall ensure a certificate for this has been issued by the City.

## **INSURANCE**

1. The Contractor shall secure and maintain insurance throughout the duration of this contract of such types and in such amounts as may be necessary to protect themselves and the interest of the City against all hazards or risks of loss and hereinafter specified. The form and limits of such insurance, together with the underwriter thereof in each case, shall be approved by the City but regardless of such approval it shall be the responsibility of the Contractor to maintain adequate insurance coverage at all times. Failure of the Contractor to maintain adequate coverage shall not relieve him/ her of any contractual responsibility or obligation.
2. Workmen Compensation and Employer's Liability. This insurance shall protect the Contractor against all claims under applicable state workmen compensation laws. The Contractor shall also be protected against claims for injury, disease, or death of employees which, for any reason, may not fall within the provisions of a workmen compensation law. This policy shall include an "all states" endorsement.

The liability limits shall not be less than the following:

Workmen Compensation Statutory	Employer's Liability	\$100,000
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In case any class of employees engaged in hazardous work under this contract at the site of the project is not protected under Workmen Compensation statute, the Contractor shall provide, and shall cause each subcontractor to provide adequate and suitable insurance for the protection of their employees not otherwise protected.

3. Comprehensive Automobile Liability. This insurance shall be written in comprehensive form and shall protect the Contractor against all claims for injuries to members of the public and damage to property of others arising from the use of motor vehicles licensed for highway use, whether they are owned, non-owned, or hired.

The liability limits shall not be less than the following:

Bodily Injury	\$500,000 combined single limit
Property Damage	\$100,000 each occurrence

4. Comprehensive General Liability. This insurance shall be written in comprehensive form and shall protect the Contractor against any claims arising from injuries to members of the public or damage to property of others arising out of any act or omission of the Contractor or their agents, employees, or subcontractors.

**JUNCTION CITY, KANSAS  
ELECTRICAL SUPPLY  
FOR  
HERITAGE PARK  
BID FORM**

TO THE HONORABLE MAYOR AND CITY COMMISSION, CITY OF JUNCTION CITY,  
KANSAS.

THE UNDERSIGNED BIDDER, having familiarized themselves with the work required by the Contract Documents, the site where the work is to be performed, local labor conditions and all the laws, regulations, and other factors affecting performance of the work and having satisfied themselves of the expenses and difficulties attending performance of the work,

HEREBY PROPOSES and agrees to furnish all the materials, labor, equipment, supplies, supervision, transportation, and other accessory items of work necessary for the electrical power supply for Heritage Park, in accordance with the terms of this contract contained herein as outlined:

**Description**

**Lump Sum Bid**

**Heritage Park Electrical Power  
Supply Food Vendor Upgrade  
(Complete)**

\_\_\_\_\_  
*Written Lump Sum Amount Dollars and Cents*

**Heritage Park Electrical Power  
Crafter Vendor Upgrade  
(Complete)**

\_\_\_\_\_  
*Written Lump Sum Amount Dollars and Cents*

**TOTAL BID LUMP SUM**

\_\_\_\_\_  
*Written Lump Sum Amount Dollars and Cents*

The Undersigned acknowledges receipt of the following addenda:

No. \_\_\_\_\_

Dated \_\_\_\_\_

No. \_\_\_\_\_

Dated \_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Date

\_\_\_\_\_  
Signature

Name of Officer \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number(s) \_\_\_\_\_

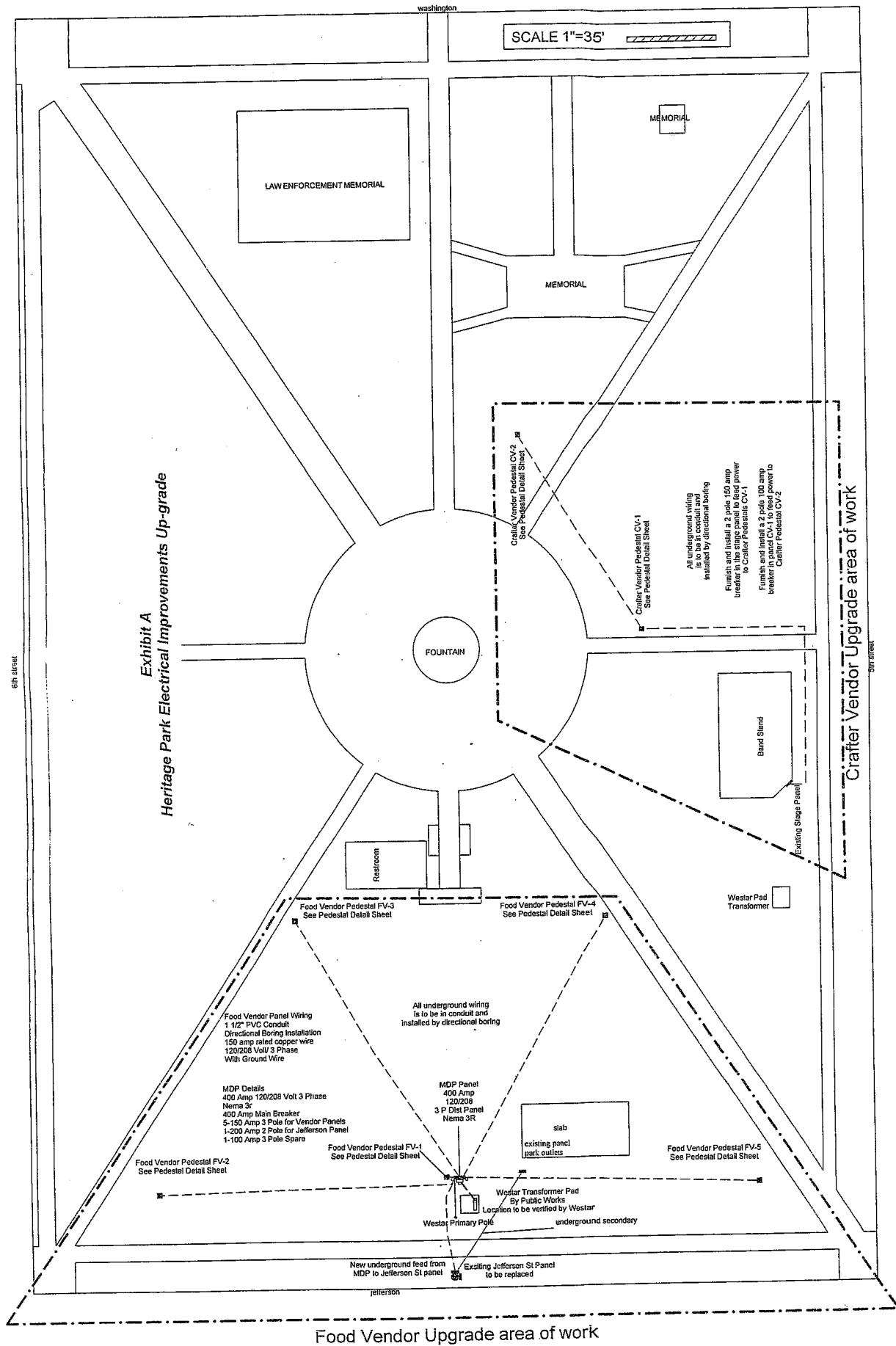
## **SELECTION AND PROJECT SCHEDULE**

The City's project schedule for bid selection, subject to change, is as follows:

Advertise for Bids	March 27, 2013
Advertisement (The Daily Union)	March 30 & April 6, 2013
Deadline for Submittal of Bids	April 10, 2013
Selection of Contractor (City Commission Award)	April 16, 2013
Notify Selected Firm	April 17, 2013
Execution of Agreement	April 17, 2013
Completion of Electrical Supply Modifications	May 29, 2013

## **TERMS AND CONDITIONS**

The City of Junction City reserves the right to reject any and all Bids and to award or not award a contract for contract services. This solicitation for Bids does not obligate the City of Junction City to pay any costs incurred by respondents in the preparation and submission of a Bid. This solicitation does not obligate the City of Junction City to accept or contract for any expressed or implied services.



# Exhibit B Vendor Pedestals

## Vendor Pedestals

- FOOD VENDOR PEDESTAL

Hoffman Weatherpro Series enclosure

225 Amp / 120-208-Volt/ 3 Phase/ 30 Circuit/ Nema 1/ MLO

8-120 Volt GFCI outlets on 8 separate circuits

3- 50 Amp 120/240 outlets

Vendor panel and outlets mounted in enclosure

Concrete pad by Public Works
- CRAFTER VENDOR PEDESTAL

Hoffman Weatherpro Series enclosure

125 Amp / 120-240-Volt/ 1 Phase/ 20 Circuit/ Nema 1/ MLO

8-120 Volt GFCI outlets on 8 separate circuits

Vendor panel and outlets mounted in enclosure

Concrete pad by Public Works

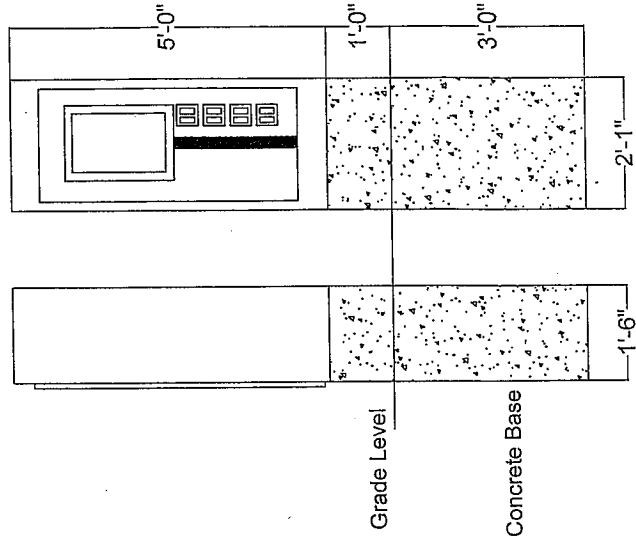
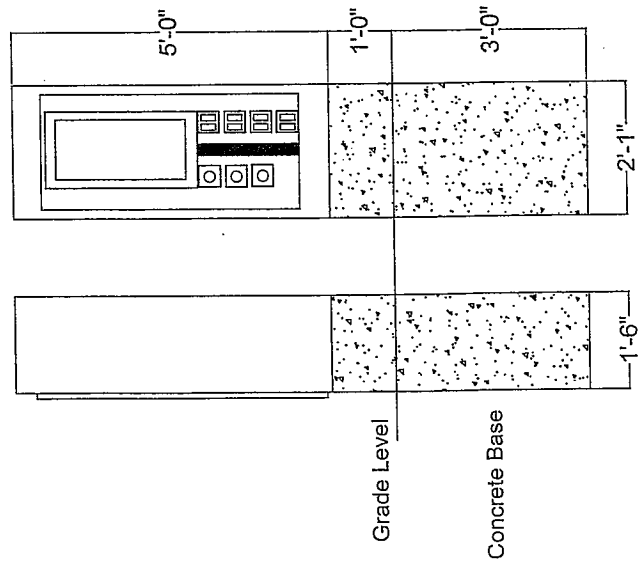




Exhibit C  
Power System for the Food Vendor Upgrade

## Food Court Power System

All FV Panels are Fed From 150 A 3 P Breakers in MDP

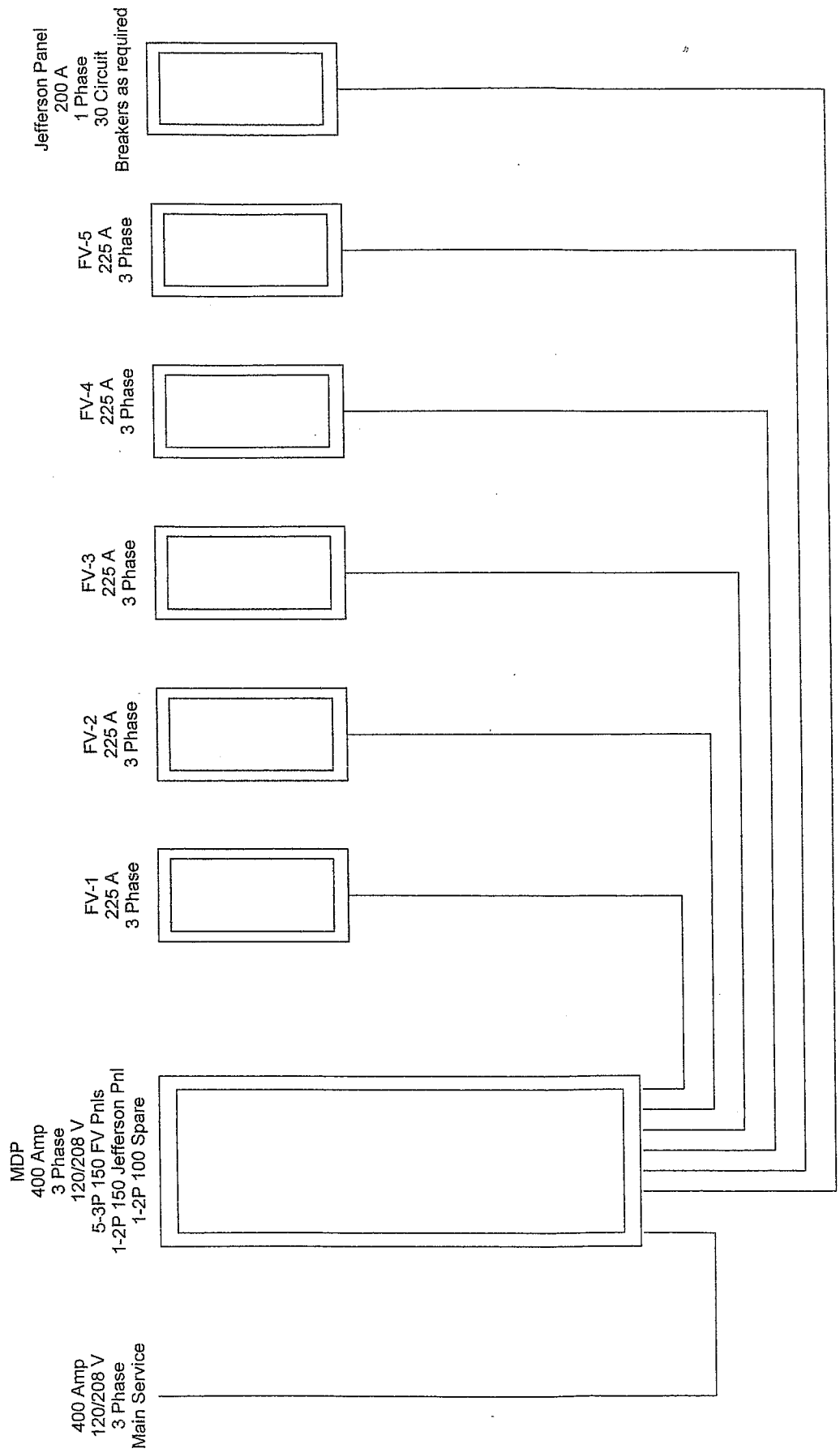
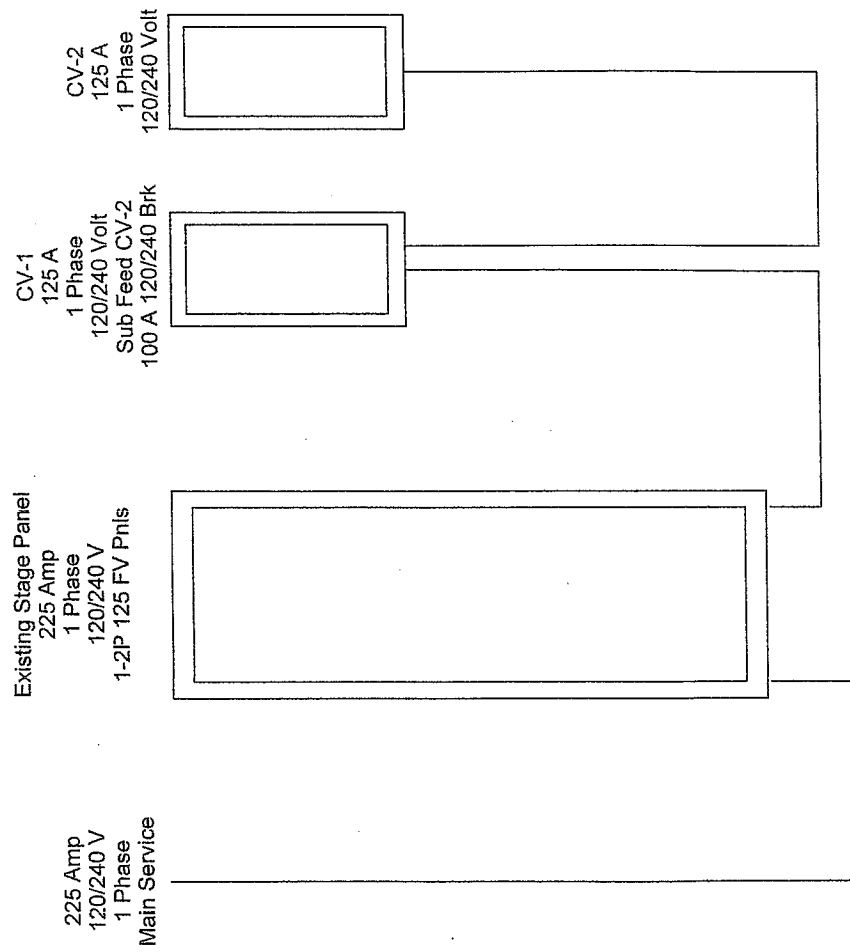


Exhibit D  
Power System for the Crafter Area Upgrade

# Crafter Power System



## **Exhibit E**

### **Local Vendor Preference**

The formal bid process may be waived by the City Manager at the request of the Department Head if deemed in the best interest of the city.

#### **3.13 Rejection of Bids**

All bids may be rejected when one or more of the following occur:

- All bids exceed the budgeted amount;
- There are no responsible bidders;
- There are no responsive bidders;
- The project is abandoned; or
- The specifications, scope and/or terms and conditions need to be revised.

#### **3.14 Protested Solicitations of Awards**

A. Protest: Any actual or prospective bidder, contractor or vendor who is aggrieved in connection with the solicitation or award of a contract and purchase order may protest to the City Manager as set out in this Section. The protest shall be submitted in writing to the City Manager or his/her designated representative, within seven (7) working days after the aggrieved person knows or should have known of the facts giving rise thereto.

B. Authority: The City Manager as set out in the previous subsection shall have the authority to settle and resolve a protest of an aggrieved bidder, contractor or vendor, actual or prospective, concerning a solicitation or award of a contract. A written decision regarding the protest shall be rendered within thirty working days after the protest is filed. This authority shall be exercised in accordance with the City procurement rules and regulations set forth herein. After thirty days no decision is made, the written protest shall be forward to the City Attorney's office for resolution.

#### **3.15 Local Vendor Preference**

In the case that a local vendor, defined as a business located within the City limits of the Junction City, submits a written quotation or bid solicited for the purchase of goods or services, that vendor may receive a local vendor preference, and be awarded the contract in question, when all of the following criteria are met:

1. The goods or services quoted or bid by the local vendor meets or exceeds the specifications of the procurement;
2. The goods or services quoted or bid by the local vendor meets or exceed the quality and quantity of the product or service provided by the actual low bidder;
3. The actual quote or bid of the local vendor is within three percent (3%) of the actual low bid, and the local vendor agrees to modify his/her bid to match the actual low bid or quote; and
4. The local vendor meets the criteria specified in Section 3.09 to qualify as a responsible vendor.

No part of this Section shall be understood or interpreted to require the City to provide this preference, or to alter the right of the City to reject any and all bids.

#### **3.16 Sole Source Purchase Determination**

A. Sole source purchasing is when a written determination has been made by a Department Head and approved by the City Manager or City Commission, that there is only one source

**Backup material for agenda item:**

- g. Consideration and Approval of Award of Bid - Joint and Crack Sealer Machine

# City of Junction City City Commission Agenda Memo

April 16, 2013

**From:** Gregory S. McCaffery, Municipal Services Director  
**To:** City Commissioners and Gerry Vernon, City Manager  
**Subject:** Award of Bid – Joint & Crack Seal Machine, Department of Public Works – to Paving Maintenance Supply, Inc.

---

**Objective:** Award of Bid for the purchase of a Joint & Crack Seal Machine to Paving Maintenance Supply, Inc. for an amount of \$34,527.00

**Explanation of Issue:** As part of the assumption of the DPW operations, the City received a 1999, Cimline Joint & Crack Seal Machine. This unit has been in and out of the Fleet Maintenance numerous times over the last two years. To finish last year's crack sealing, City staff had to rent a unit for \$2,500 per week, over the 7 week joint & crack seal program.

Given the expenses to date on equipment repairs for the existing unit, City staff is recommending a new unit in 2013. Staff proceeded with advertisement for bid on this new unit, within The Daily Union and directed solicited bids from four companies within the State of Kansas. Two (2) bids were received for the joint & crack seal machine and are tabulated below:

Bidder	Unit Price
*Paving Maintenance Supply, Inc. (Wichita, KS)	\$34,527.00
Sellers Equipment, Inc. (Salina, KS)	\$39,988.00

\*Low Bid (Estimate/ Budgeted Amount \$40,000.00)

Should the City Commission approve the joint & crack seal machine, it is anticipated that this unit would be delivered within one week, and would be used in the DPW's continued preparation work for the 2013 Micro-Surfacing work in the next 45 days.

**Budget Impact:** The Public Works Street Maintenance Fund contains \$500,000.00 for 2013 street maintenance. This joint & crack seal unit will be purchased from this fund. Ultimately, this purchase will result in the City savings thousands of dollars annually from not having to rent a unit.

**Alternatives:** The City Commission may approve, modify, table or deny the award of bid/ direct purchase of these units.

**Recommendation:** Staff recommends award of the bid for the purchase of the joint & crack seal machine in an amount not to exceed \$34,527.00 to Paving Maintenance Supply, Inc, Wichita, KS. Further, staff recommends the declaration of 1999, Cimline Joint & Crack Seal Machine unit as surplus and thereby allowing staff to sell this unit via Purple Wave at auction.

**Suggested Motion:** Commissioner \_\_\_\_\_ moves to approve the award of bid and purchase for a joint & crack seal machine with Paving Maintenance Supply, Inc, Wichita, KS, with an amount not to exceed \$34,527.00, and further approve declaring the 1999, Cimline Joint & Crack Seal Machine unit, as surplus, thereby allowing staff to sell this unit outright, via auction, as presented.

Commissioner \_\_\_\_\_ seconded the motion.

**Enclosures:** Bid Specifications

## MASTER PROPOSAL FORM

The undersigned bidder, having examined the bid requirements, bid form specifications, other documents and all bid addenda, thereto states they fully understand the character of the required units. In addition, bidder understands that as a governmental unit, the City of Junction City is exempt from payment of all Federal and State taxes applying on the equipment bid and the prices in this proposal from do not include this amount.

The undersigned hereby proposed to furnish the specified equipment in strict accordance with the specifications attached hereto, compete and ready for operation including delivery to the City of Junction City, Kansas for the lump sum price as follows:

<u>Description</u>	<u>Quantity</u>	<u>Total Cost</u>
Asphalt Crack Sealer Unit	1	\$ <u>34,527.00</u>
Trade-in/Discount		\$ <u>0</u>
Total net bid		\$ <u>34,527.00</u>

Thirty Four thousand, five hundred twenty seven DOLLARS  
(IN WORDS)

Company Name:

Paving maintenance Supply, Inc.

Authorized Representative:

PATRICK STIVERS

Make & Model of Equipment:

Crafter Super Shot 125

Telephone Number:

800-594-7674

Delivery Date:

1 week ARO

The undersigned acknowledges receipt of the following addenda:

PATRICK STIVERS

In submitting this bid, it is understood that the right is reserved by the City Commission to reject any or all bids, to make the award to other than the low bidder, to waive irregularities and/or informalities, and in general to make the award in any manner deemed by the City Commission its sole discretion, to be in the best interest of the City.

## NOTICE OF BIDDERS

Sealed bids will be received by the City of Junction City, Kansas at the office of the City Clerk until 10:00 AM on the 4<sup>th</sup> day of April, 2013.

### BID ON ONE (1) CURRENT MODEL ASPHALT CRACK SEALER MACHINE

All bids duly received will be opened publicly and read aloud.

The successful bidder of one (1) current model asphalt crack sealer machine will be responsible for the delivery of the unit. The bidder agrees if their proposal is accepted, to guarantee the design, material and workmanship of the equipment according to the standard factory warranty, a copy of which must be furnished with the bid and shall furnish a properly executed service and warranty policy with the units.

All bids must be submitted on the standard PROPOSAL FORM and shall be completed in ink or typewritten. The complete set of bid documents including the specification section must be returned in the provided bid document envelope. If for some reason it is not possible to return the enclosed envelope, the bid is to be returned in an envelope which states the following:

**CITY CLERK  
CITY OF JUNCTION CITY  
JUNCTION CITY, KANSAS 66441**

In the lower right corner this wording is to be written:

**VENDOR: \_\_\_\_\_**

In the lower left corner this wording is to be written:

**SEALED PROPOSAL FOR: \_\_\_\_\_  
BID OPENING DATE: \_\_\_\_\_**

Failure to do so will result in a disqualification of the bid.

Bids must be executed in the name of the bidder and signed by an authorized representative. All names must be typed or printed below the signature.

The bid shall contain an acknowledgment of receipt of all addenda, the number of which shall be filled in on the form. Return all specifications sheets with bid.

The City of Junction City, Kansas reserves the right to reject any and all bids and waive any informalities or technicalities.

City of Junction City  
City Clerk



**DO NOT DETACH – RETURN ALL PAPERS**

**PROPOSAL  
FOR  
ONE (1) CURRENT MODEL  
ASPHALT CRACK SEALER MACHINE**

Sealed bids will be received by the City of Junction City, 7<sup>th</sup> and Jefferson Streets, Junction City, Kansas 66441 until 10:00 AM in the City Clerk's office on the 4<sup>th</sup> day of April, 2013, at which time all bids will be publicly opened and read.

NAME OF BIDDER:

Paving maintenance Supply, Inc.

ADDRESS OF BIDDER:

1414 E. 37th St. North

Wichita, KS ZIP: 67219

TELEPHONE NUMBER: 800-594-7674

THE UNDERSIGNED, by execution of this bid, certifies that they are the Patrick Stivers - Branch MGR (Title) of the firm named as bidder in the bid, that they sign on behalf of the firm and that they are authorized to execute the same on behalf of said firm.

NAME OF ADDRESS OF BIDDER:

COMPANY NAME: Paving Maintenance Supply, Inc.

ADDRESS: 10110 E. 37th St. N.

CITY: Wichita STATE: KS. ZIP: 67219

BID SUBMITTED BY:

Patrick Stivers  
Branch Manager  
(Signature) (Title)

Patrick Stivers  
(Printed)

TELEPHONE NUMBER: 800-594-7674 DATE: 03/29/2013

APPROVED BY THE CITY COMMISSION: \_\_\_\_\_  
(Date)

SHIPMENT:

Bids must be priced free on board the designated delivery shown in this proposal, all freight and cartage charges must be prepaid.

DELIVERY:

The delivery point for the equipment in this proposal shall be the City of Junction City, Public Works Department, 2324 North Jackson, Junction City, Kansas, during normal business hours (7:30 AM-4:00 PM, M-F).

SPECIFICATIONS:

Complete specifications and/or brochures and catalogs describing the equipment bid upon, shall be attached to the bidders proposal.

ACCEPTANCE OF EQUIPMENT:

Payment for equipment will be made after inspection of the equipment by the City as to compliance with the specifications, condition upon delivery and satisfactory operation of such equipment. The signing of a delivery slip by an employee of the City signifies receipt of the equipment and not acceptance thereof.

CATALOGS AND MANUALS:

One (1) complete parts catalog, two (2) operating manuals, one (1) service manual and one (1) wiring diagram will be required for the equipment to be furnished. If subassemblies not manufactured by the bidder are involved, manuals and catalogs for these items must be included also.

COMPLIANCE WITH STATE AND FEDERAL REGULATION:

At the time of delivery to the City of Junction City, the equipment furnished here under shall comply with all state and federal health, safety, noise and emission standards applicable to this type of vehicle.

GENERAL:

The design and construction of all components not specifically mentioned herein, but which are necessary in order to furnish a complete unit, are left to the discretion of the equipment manufacturer and shall conform to be best practices followed in the design and manufacture of comparable equipment.

OPERATOR TRAINING:

A representative from the vendor and/or manufacturer shall be provided for on-the-job training in the proper operating and routine procedures.

**CITY OF JUNCTION CITY  
PUBLIC WORKS DEPARTMENT**

**ONE (1) CURRENT MODEL  
ASPHALT CRACK SEALER MACHINE**

Sealed proposals are desired from reputable builders of asphalt crack sealers in strict accordance with the following specifications.

**LIABILITY OF BIDDER:**

Each bidder shall furnish satisfactory evidence of their ability to construct the apparatus as herein specified, and state the location of their factory where the apparatus is to be built.

**WARRANTY:**

The following warranty to be furnished with each bidder's proposal and written on company letterhead paper:

We warrant all asphalt crack sealers manufactured by us to be free from defects in material and workmanship under normal use and service. Our obligation under this warranty is limited to making good at our factory and part, or parts thereof which shall be returned to us with transportation charges prepaid and which on examination shall disclose to our satisfaction to have been thus defective, provided that such part, or parts shall be returned to us not later than one year after delivery of such vehicle to be original purchaser. This warranty is expressly in lieu of all other obligations or liabilities on our part and we assume or authorize any other person to assume for us any other liability in connection with the sale of our apparatus.

This warranty shall not apply to any asphalt crack sealer which shall have been repaired or altered outside of our factory in any way so as, in our judgment, to affect its stability, nor which has been subject to misuse, negligence, or accident not t any vehicle made by us which shall have been operated at a speed exceeding the factory rated speed loaded beyond the factory rated load capacity.

We make no warranty whatsoever in respect to tires, rims, electrical, ignition apparatus, horns or other signaling devices, stating devices, generators in as much as they are usually warranted separately by their respective manufactures.

Chassis manufacturers warranty applied to chassis.

**RESPONSIBILITY FOR DESIGN:**

Each bid shall be accompanied by a detailed description of the apparatus and/or equipment which has been proposed and to which the apparatus furnished under the contract must conform. It is the intent of these specifications to cover the furnishing and delivery to the purchaser a complete apparatus equipped and hereinafter specified. If

the bidder substitutes items not in accordance with these specifications, same must be specifically set forth on a separate sheet in the bid properly describing the variations.

QUALITY AND WORKMANSHIP:

The body and all equipment shall be of a modern type, carefully designed to suit requirements. All material, workmanship and finish entering into the construction of the apparatus shall conform to be purpose for which it is intended.

LIABILITY:

This bidder, if this bid is accepted, shall defend any and all suit and assume all liability for the use of any patented process, device or article forming a part of the apparatus or any appliance furnished under the contract.

ORDERING REQUIREMENT:

Bidder shall order a new current production model asphalt crack sealer. This order is to be placed with the factory within 5 working days of notification of award of bid. At the time of order, bidder shall send a letter to the City Clerk notifying them that the order has been made. This letter must be received by the City within 10 working days from the date of notification of award of bid. If bidder fails to abide by this provision the City may award the contract to the next lowest bidder.

NOTE:

For any questions regarding the specifications or bid forms, please contact Ray Ibarra, Public Works Director, (785)-238-7142 or email [ray.ibarra@jcks.com](mailto:ray.ibarra@jcks.com) Monday through Friday 8:30 AM until 4:00 PM, up until 5 days before the actual bid.

## SPECIFICATIONS

### ONE (1) Current Model Asphalt Crack Sealer Machine

Bidder SHALL COMPLETE EVERY SPACE in Section 2 (Bidder's Proposal) column with either a check mark to indicate the item being bid is exactly as specified or a description to indicate any deviation of the item being bid from the specifications. Failure to do so may result in bid rejection.

These specifications outline the minimum requirements for the furnishing and delivery of ONE (1), Current Model Asphalt Crack Sealer Machine. The unit to be delivered to the City of Junction City shall be new and the manufacturer's current production model. It is to be delivered complete and ready for service, as specified, and shall be equipped with all of the manufacturer's standard equipment as advertised, whether or not specifically mentioned in these specifications, in addition to all other equipment and attachments specified herein.

#### SECTION 1 – SPECIFICATIONS

#### SECTION 2 BIDDER'S PROPOSAL

ITEM	DESCRIPTION	
MODEL	Minimum 125 gallon Asphalt Crack Sealer	X
GVWR	Minimum 4,120.	
TOWING FRAME AND JACK	Unit shall be trailer mounted. Side frames and tongue members of trailer shall be one continuous piece construction made of hot rolled steel channel having minimum dimensions of 4-inch web, 3/16 inch thickness. Tongue shall be equipped with an appropriate heavy duty ball or pintle hitch and shall be adjustable in height above the ground level from a minimum of 14 inches to a maximum of 32 inches, permitting practically level towing with wide range of vehicles. Towing hitch shall be bolted to the hitch plate for easy height adjustment and/or conversion to other type hitches. Screw-post tongue jack shall be furnished so that it is of heavy duty type with a load capacity of 7,000 pounds and shall be side mounted and swing away for positive road clearance while under tow.	X
RUNNING GEAR	Unit equipped with independent rubber torsional suspension having a safe load capacity of 5,200 pounds, electric brakes and modular wheels and ST225/75 R15 tires (Load Range D). Melter shall have dual LED taillights, stop lights and turn signals and lights shall be ICC approved. License plate holder shall be attached to the driver's side taillight. Unit shall also be equipped with two safety chains not less than 48 inches, attached to the tongue with a drilled type clevis pin on the end attached to the frame and screw type clevis pin on the opposite end.	X

## SECTION 1 – SPECIFICATIONS

SECTION 2  
BIDDER'S PROPOSAL

ITEM	DESCRIPTION	
HEATING TANK	Material heating tank shall be a minimum of 37 inch diameter by 28 inch deep, minimum capacity of 133 gallons material at 500 degrees ambient temperature. Double boiler type jacket that shall hold a minimum of 34 gallons heat transfer oil.	X
EXPANISON TANK	Sealed expansion tank for heat transfer oil shall provide minimizing oil oxidation and prevent moisture condensation into the heat transfer oil. Overflow down tubes are unacceptable.	X
HYDRAULIC SYSTEM	Hydraulic system shall incorporate a single hydraulic pump to power the agitation and pumping system. All valves shall be solenoid operated by toggle switch and wand handle switch. The controls will allow for bi-directional operation of the sealant pump. Flow control valve will be mounted on the rear of the unit to allow the operator ti adjust the pump operational speed. A minimum 26 gallon hydraulic tank will be equipped with an internal 10-micron full flow filter. Filter shall be equipped with a restriction indicator to indicate the need for service. Sight level gauge indicator equipped with a thermometer to measure oil temperature mounted on the tank and located where it is easily viewed.	X
INSULATION	Heating tank shall be insulated with a minimum of 1-inch thick high temperature ceramic insulation and covered by a 22-gauge steel outer wrapper. Fiberglass and rock wool insulation are unacceptable.	X
LOADING HATCH	Low profile angled lid opening for loading material shall be required at the top of the material tank and located on the curbside of the machine for operator safety. Loading height shall be a minimum of 50-inches and not exceed 59-inches for ergonomic lifting. Loading systems that require operator to step on the melter are unacceptable. Opening shall have a minimum area of 252 square inches while not exceeding 275 square inches to prevent heat loss and hinged to allow placement of a block of sealant onto the lid and closure of lid for anti-splash loading.	X
HEATING SYSTEM	Heat transfer oil shall be heated by one 12-volt 250,000 BTU high efficiency forced air diesel fired burner directly at the bottom of the heat transfer oil tank. Area exposed to the burner shall be a minimum of 5,244 square inches. Material tank shall have a minimum of 4,267 square inches of contact with the heat transfer oil. This provides for a melt rate of 1,000 pounds per hour.	X

## SECTION 1 – SPECIFICATIONS

SECTION 2  
BIDDER'S PROPOSAL

ITEM	DESCRIPTION
IGNITION BURNER	Burner shall be lit by a constant duty high voltage transformer powering an electric spark igniter. Igniter shall work in conjunction with a sensor that detects a lack of burn or ignition and shut down the fuel supply. Thermostat control is located on the curbside of the machine for operator safety. X
INTEGRATED CONTROL SYSTEM	Melter applicator shall have electronic thermostat controls that will automatically regulate hot oil, material and hose temperatures and display these temperatures on digital readouts. Controls shall operate at temperature ranges needed for proper application of sealant. Controls shall be activated by a single power switch, which will then turn the agitator and pump at the proper time by the use of interlocks. Interlock for the agitation system will not allow the agitator to be activated until the material temperature reaches 275 degrees and the interlock for the pumping system will not allow the pump to be activated until the hose temperature reaches 325 degrees. Temperature controls shall be contained in a single weather-Proof control box. Control box shall also contain the engine Ignition controls, hour meter and any engine gauges. X
DRIVE AND DRIVE CONTROLS	Force to drive the agitator and material pump shall be hydraulic motors driven by a single hydraulic pump. Drive controls governing rotational speed of the material pump shall be controlled by adjustable hydraulic valves. Drive controls governing the speed of the material pump shall be controlled from rear of the unit. Material pump will have infinite speed control and is electrically actuated by a toggle switch on the control panel or a switch on hand wand. X
AGITATION	Sealant material shall be mixed by hydraulically driven, full sweep vertical agitator with two opposing horizontal paddles and vertical risers attached to the ends. This ensures that the material remains in complete suspension and that the hot material stays in the lower area of the tank and does not splash or thrown to the upper area of the tank. Agitation system shall be chain driven from the hydraulic motor to the agitator and the agitator rotates in both directions. Additional safety the agitator will shut off automatically when the loading hatch is opened. X



## SECTION 1 – SPECIFICATIONS

SECTION 2  
BIDDER'S PROPOSAL

ITEM	DESCRIPTION
BI-DIRECTIONAL VARIABLE SPEED PUMP	Hardened steel gear pump shall be located in the center of the material tank attached to the bottom of the tank. Pumping of material is controlled by a switch on the hand wand and output is controlled hydraulically. Pump and agitator drive shaft stands vertically attached to two motors on the top surface of the tank. one motor rotates an axial tube having radial mixing blades at the chamber bottom. Second motor drives a coaxial shaft running through the tube to the pump. Sealant pumping shall be on demand. When pumping stops, all line pressure and sealant flow shall stop. No external plumbing or recirculation back into the tank is acceptable. No internal or external valves shall be used in the pumping and sealant delivery system. Pump shall be capable of delivering sealant at a rate that exceeds the melt rate of unit. X
ACTIVE PUMP PROTECTION	Pump shall be completely encircled by a protective screen. Screen shall not allow anything larger than ½ inch in size to pass from The sealant tank into the pump suction port. Screen shall continuously rotate 360 degrees around the pump whenever the sealant agitator is engaged. Active screen will protect the pump from foreign object damage and will self-clean as it rotates around the sealant pump and suction port. X
SEALANT HOSE AND APPLICATOR WAND	Both the hose and wand are heated by low voltage electric current and are temperature regulated. Due to weight and safety an oil-Jacket hose is unacceptable. Hose shall be specifically manufactured for handling liquid asphalt products up to 500 degree F at 500 psi working pressure. Hose shall not be less than 18 feet in length. For maximum operator safety the hose shall be made of stainless Steel braid with a ¾ inch inside diameter and shall be Teflon lined. Hose shall be heavily insulated to prevent hot material from leaking out. Total diameter of the hose shall not be greater 2 ¼ inch. Total weight of the hose shall not exceed 20 pounds. Hose is to be wrapped with a minimum of three electrical wires with terminal ends. Wires will be capable heating the hose to 400 degrees F in less than 45 minutes and have variable temperature control capability. Digital readout displays temperature, hand wand shall be constructed of steel with sufficient strength for normal day-to-day operations. Material flow is controlled by a trigger switch. For greater operator mobility, the connection between the wand and hose shall be on a 360 degree swivel. There shall be no obstructions or valves between material pump and wand end. Hose to be supported by a 6-ft. boom which swivels side to side on dual pillow block bearings. Boom is centered at the rear of the unit. X

## SECTION 1 – SPECIFICATIONS

SECTION 2  
BIDDER'S PROPOSAL

ITEM	DESCRIPTION	
ENGINE	Unit shall be equipped with a diesel engine with following features: Electric Start; Three Cylinder minimum 25 HP; Stroke 3.14"; Bore 3.05"; Compression ratio 22 to 1; 68.6 cu. in. Displacement; Constant Speed Mechanical Governor; Full Flow Oil Filter; Water Cooled. Engine speed is preset at factory for optimal Alternator output to power the heated wand and hose. Engine Shutdown Package (low oil pressure & high temperature).	X
FUEL CAPACITY	Melter shall have a 26 gallon diesel fuel tank for operation of the entire unit. Unit will be capable of operating for a minimum of 12 hours on one tank of fuel. Tank shall be equipped with full length sight gauges for fuel level indication protected in a steel cover.	X
PAINT	All painted surfaces shall be coated with DuPont two-part epoxy Primer and DuPont two-part urethane paint applied by certified DuPont painter.	X
TRAINING	Authorized factory-trained representative will be made available for a full day of training at a facility designated by the agency. The training session will cover complete operational, mechanical and safety overview.	X
SAFETY AND TRAINING MANUALS	A written Safety Manual will be provided	
PARTS	A CD manual will be provided. Bidders must show proof that a large stock of parts for the model of equipment bid is maintained at their facility.	
WARRANTY	Manufacturer shall warranty the equipment for one year or as otherwise noted in the manufacturer's standard warranty policy.	X

X we meet all specifications

**ADVERTISEMENT  
Asphalt Crack Sealer Machine  
City of Junction City, Kansas**

Sealed bids will be received by the City Clerk's office until 10:00 AM on the 4<sup>th</sup> day of April, 2013 for Asphalt Crack Sealer Machine. Bids may be mailed or delivered to the City Clerk's Office in the Municipal Building, 7<sup>th</sup> and Jefferson, Junction City, Kansas. Questions concerning this solicitation shall be directed to Ray Ibarra, Director of Public Works, (785)-238-7142 or email [ray.ibarra@jcks.com](mailto:ray.ibarra@jcks.com).

Specifications may be obtained from the City Clerk's office, Municipal Building, 7<sup>th</sup> and Jefferson, Junction City, Kansas or online via the City of Junction City website [www.junctioncity-ks.gov](http://www.junctioncity-ks.gov).

The City reserves the right to reject any or all bids or any portion of any bid or to waive informality in the bid.

DO NOT DETACH – RETURN ALL PAPERS

PROPOSAL  
FOR  
ONE (1) CURRENT MODEL  
ASPHALT CRACK SEALER MACHINE

Sealed bids will be received by the City of Junction City, 7<sup>th</sup> and Jefferson Streets, Junction City, Kansas 66441 until 10:00 AM in the City Clerk's office on the 4<sup>th</sup> day of April, 2013, at which time all bids will be publicly opened and read.

NAME OF BIDDER: Sellers Equipment Inc.

ADDRESS OF BIDDER: 400 N. Chicago  
Salina, Kansas ZIP: 67401

TELEPHONE NUMBER: 785-823-6378

# MASTER PROPOSAL FORM

The undersigned bidder, having examined the bid requirements, bid form specifications, other documents and all bid addenda, thereto states they fully understand the character of the required units. In addition, bidder understands that as a governmental unit, the City of Junction City is exempt from payment of all Federal and State taxes applying on the equipment bid and the prices in this proposal from do not include this amount.

The undersigned hereby proposed to furnish the specified equipment in strict accordance with the specifications attached hereto, complete and ready for operation including delivery to the City of Junction City, Kansas for the lump sum price as follows:

<u>Description</u>	<u>Quantity</u>	<u>Total Cost</u>
Asphalt Crack Sealer Unit	1	\$ <u>39,988.<sup>00</sup></u>
Trade-in/Discount		\$ <u>- 0 -</u>
Total net bid		\$ <u>39,988.<sup>00</sup></u>

Thirty-nine thousand, nine hundred, eighty-eight & <sup>00</sup>/<sub>100</sub> DOLLARS  
(IN WORDS)

Company Name: Sellers Equipment Inc.

Authorized Representative: Mark A. Johnson  
Mark A Johnson

Make & Model of Equipment: Cimline 150DHR - Magma Gen. IV

Telephone Number: 785-823-6378

Delivery Date: 5/15/2013 (45 days from receipt of signed order)

The undersigned acknowledges receipt of the following addenda: Mark A. Johnson

In submitting this bid, it is understood that the right is reserved by the City Commission to reject any or all bids, to make the award to other than the low bidder, to waive irregularities and/or informalities, and in general to make the award in any manner deemed by the City Commission its sole discretion, to be in the best interest of the City.

THE UNDERSIGNED, by execution of this bid, certifies that they are the Sales Representative (Title) of the firm named as bidder in the bid, that they sign on behalf of the firm and that they are authorized to execute the same on behalf of said firm.

NAME OF ADDRESS OF BIDDER:

COMPANY NAME: Sellers Equipment Inc.

ADDRESS: 400 North Chicago

CITY: Salina STATE: Kansas ZIP: 67401

BID SUBMITTED BY:

Mark A. Johnson  
Sales Representative  
(Signature) (Title)

Mark A. Johnson  
(Printed)

TELEPHONE NUMBER: 785-452-0336 DATE: 4/3/13

APPROVED BY THE CITY COMMISSION: \_\_\_\_\_  
(Date)

**Backup material for agenda item:**

- a. Consideration of appointment to the Corrections Advisory Board.

# **City of Junction City**

## **City Commission**

### **Agenda Memo**

April 8, 2013

**From:** Tyler Ficken, City Clerk  
**To:** Gerry Vernon, City Manager  
**Subject:** **Corrections Advisory Board**

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**Objective:** To recommend a candidate for appointment to the Corrections Advisory Board.

**Explanation of Issue:** The City Clerk's office received the attached request for appointment. Meredith Butler, Director of the Eighth Judicial District Community Corrections has requested the reappointment of Police Chief Tim Brown to the Corrections Advisory Board until March 2014, and the Juvenile Board until March 2016.

**Budge Impact:** This action has no impact on the budget.

**Alternatives:** It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

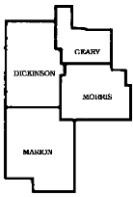
1. Follow the recommendation and appoint Police Chief Tim Brown.
2. Appoint a different candidate.
3. Table the request.

**Recommendation:** Staff recommends the appointment of Police Chief Tim Brown.

**Suggested Motion:** Appointment of Police Chief Brown to the Corrections Advisory Board until March 2014, and the juvenile board until March 2016.

**Enclosures:** Request letter from Meredith Butler





## EIGHTH JUDICIAL DISTRICT COMMUNITY CORRECTIONS

**OUR MISSION:** *To hold our clients accountable in the community by assessing the needs of each client to identify appropriate interventions and resources while promoting public safety.*

January 29, 2013

Junction City Commissioners  
Junction City Municipal Building  
700 N. Jefferson  
Junction City, KS 66441

RE: Corrections Advisory Board Reappointment –Chief Tim Brown

Dear City Commissioners,

The Corrections Advisory Board for the Eighth Judicial District is comprised of representatives from each county within the jurisdiction who oversee adult and juvenile corrections services for the District. By statute, each member is appointed for two years as an Adult Advisory Board Member and for three years as a Juvenile Advisory Board Member. At this time the following member representing Junction City requires your consideration for official appointment to the respective boards:

Chief Tim Brown has been serving as the Law Enforcement Appointee since February 2010. I am recommending that the Commission again appoint Chief Brown to serve as the law enforcement representative on the Corrections Advisory Board.

Upon re-appointment, Chief Brown will serve as an adult representative from this point to March 2015. He will also serve, consecutively, as a juvenile representative from now to March 2016.

If you have any questions, please do not hesitate to contact me at the Junction City number listed below.

Sincerely,

Meredith Butler  
Director

---

Mayor's Acknowledgement/Approval

---

Date

---

### GEARY COUNTY

801 N Washington, Ste. E  
Junction City, KS 66441  
(785) 762-3105  
Fax: (785) 762-2915

### DICKINSON COUNTY

P.O. Box 127  
Abilene, KS 67410  
(785) 263-3054  
Fax: (785) 263-7371

### MARION COUNTY

200 S 3rd St. Box 298  
Marion, KS 66861  
(620) 382-2104/2105  
Fax: (620) 382-2610

121

### MORRIS COUNTY

P.O. Box 259  
Council Grove, KS 66846  
(620) 767-6838/6839  
Fax: (620) 767-6284

**Backup material for agenda item:**

- b. Consideration of two candidates for appointment to the Board of Trustees of the Dorothy Bramlage Public Library.

# City of Junction City

## City Commission

### Agenda Memo

April 9, 2013

**From:** Susan Moyer, Director, Dorothy Bramlage Public Library  
**To:** Gerry Vernon, City Manager  
**Subject:** **Library board appointment**

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**Objective:** To recommend two candidates for appointment to the Board of Trustees of the Dorothy Bramlage Public Library.

**Explanation of Issue:** Library trustee DeAnn Hoambrecker has moved out of state so has resigned her seat on the board. The library board recommends that Wilma Green be appointed to fill this seat for the remainder of her term which expires on April 30, 2016. Ms. Green is a retired educator who worked for many years in USD 475. She is an active library patron and a regular participant in the Mahogany Readers book discussion group.

In addition, Marvin Hornbostel will complete the term he was fulfilling on April 30 and has elected not to serve another term. The library board recommends that Michelle Custer be appointed to fill this seat for a term to expire April 30, 2017. Ms. Custer is a realtor with Coldwell Banker and specializes in housing for military families. She is a former teacher in USD 475 and holds both a B.A. and an M.S. in Education from Kansas State University.

**Budget Impact:** This action should have no impact to the budgets for either the city or the library.

**Alternatives:** It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Follow the recommendation and appoint both candidates.
2. Appoint different candidates.
3. Table the request.

**Recommendation:** Staff recommendation (include any recommendations from advisory boards as well.)

The recommendation of the Dorothy Bramlage Public Library Board of Trustees is that Wilma Green and Michelle Custer be appointed to the library board. .

**Enclosures:**